

# WOODCHURCH PARISH COUNCIL

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## MINUTES 53

### Minutes of the meeting held in the Memorial Hall, Woodchurch on Monday 25 October 2010 at 7.30 pm

**PRESENT:** Mr J Robinson (chair), Mrs J Haynes, Miss R Dewar, Mrs J Robinson,  
Mr J Cridge, Mr A Mobbs and Mr C Steer

**PARISH CLERK:** Mrs J Batt.

**BOROUGH COUNCILLORS:** Mrs A Hicks

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were 9 Members of the Public present

**1. APOLOGIES FOR ABSENCE**

An Apology for Absence has been received from Mr J West (Scouts).  
Councillors unanimously agreed to approve Mr West's absence.  
No apology was received from Mr McGrath.

**2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**i) Updating of Declarations of Interest for the Code of Conduct**

Councillors are reminded that they should update their Declarations of Interest  
with the Monitoring Officer if necessary.

**3. ACCEPTANCE OF MINUTES**

Mr Cridge asked for two alterations to the minutes which were made to the file copy.

Regarding Item 6 – Two responses were received to his questionnaire regarding the  
Redbrook Street junction, but not enough information was included to enable us to take any  
action.

Item 7 – It was agreed to remove the penultimate paragraph of the item regarding Pond Farm.

The Minutes of the September meeting were accepted and it was unanimously agreed that  
Mr Robinson should sign them as a true record of the meeting.

Proposed Mrs Robinson                      Seconded Mrs Haynes

**4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED**

The meeting was opened to Members of the Public from 7.38– 8.25 for questions and  
comments.

**5. PLANNING**

Please see attached list.

**6. MATTERS ARISING FROM THE PREVIOUS MINUTES**

Mr Robinson has not yet met with Jennie Wickenden.

Mr Robinson and Mrs Boxer will arrange a meeting in Green Lane when it has rained.

Mr Robinson has not contacted a tree surgeon yet regarding the Willow Trees on The Green.

**7. CORRESPONDENCE**

KALC Parish News etc

ABC Re Single Grants Gateway Guidance

KALC Agenda for AGM

KCC re Proposed changes to Planning Application Validation Process

M & G Investments

KCC – Bold Steps for Kent – Consultation Draft

Mrs Boxer re paper collection for Scouts

Mrs Boxer's letter was discussed and Councillors, as Trustees of The Village Green, did not feel they could agree to her request to put the recycling bins on the Village Hall car park, for health and safety reasons. Mr Robinson asked for alternative suggestions.

**EMAIL CORRSPONDENCE**

Mr Robinson did not bring any items to the attention of Councillors.

**CHILD PROTECTION POLICY**

The Clerk forwarded this to KCC and it has been accepted.

**8. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**

<b>PAYEE</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>	<b>DETAILS</b>
Mrs J Batt	<b>500.48</b>		<b>500.48</b>	<b>Salary and Expenses</b>
Mr D Norris	<b>212.33</b>		<b>212.33</b>	<b>Salary – Litter Picking</b>
Dewar Green	<b>40.00</b>	<b>7.00</b>	<b>47.00</b>	<b>Domain Name Registration</b>
Digley Associates	<b>45.00</b>	<b>7.88</b>	<b>52.88</b>	<b>Annual Play Area Inspection</b>
P P Callaghan	<b>80.00</b>		<b>80.00</b>	<b>Treating Bus Sheltjer</b>
Woodchurch Memorial Hall	<b>189.00</b>		<b>189.00</b>	<b>Rent for 2011</b>
P S Property Services	<b>180.00</b>		<b>180.00</b>	<b>Green Maintenance</b>
Mrs J Robinson	<b>17.05</b>	<b>2.99</b>	<b>20.04</b>	<b>Oil etc for benches</b>

**Account Balance**

Opening Balance	£28547.81	Money Managers a/c	£29341.85
Plus Receipts	<u>24137.83</u>	Less u/c cheques	30.00
	52685.64		<u>185.00</u>
Less Payments	<u>23508.79</u>		29126.85
	<b><u>29176.85</u></b>		<u>50.00</u>
			<b><u>29176.85</u></b>

**Earmarked Funds:-**

Including amounts included in 2010/2011 budget.

	<b>Balance</b>	<b>+/- Sept</b>	<b>Balance</b>
Election/Standards Committee	5000.00		5000.00
Bus Shelter	NIL		NIL
Contingencies	4540.74		4540.74
Community Exercise Equipment	NIL		NIL

**Equal Rights Policy**

Woodchurch Parish Council is an Equal Rights Authority and will not discriminate against any Member of the Public on the grounds of age, gender, race, religion, sexual orientation or disability. All requests to become a member of the Parish Council or to work for the Parish Council in either a paid or voluntary capacity will be treated equally.

Woodchurch Parish Council has an obligation under the Equalities Act to ensure that the facilities provided by Woodchurch Parish Council are available to all. This obligation, however, takes into consideration the constraints placed on a facility when being used by certain members of the public. Woodchurch Parish Council will do its utmost to ensure that the constraints are minimised as much as possible.

**Resolution: Councillors unanimously agreed to adopt the Equal Rights Policy and Mr Jamie Robinson agreed to act as the contact for Woodchurch Parish Council.**

**Insurance**

Nothing to report.

**Charities**

Nothing to report.

**Website**

Miss Dewar asked for information and articles for the website.

Following discussion, Councillors unanimously agreed not to include a report of Parish Council meetings in the Kentish Express any more as the full minutes are on the website

**Village Youth Forum**

The Youth Club is going well, but more adult helpers are required. Meetings are currently held on the 1<sup>st</sup> Thursday of each month from 7 – 8.30 pm, but it is hoped to increase this to fortnightly.

**Public Toilets**

Nothing to report.

**Annual Play Area Inspection/Risk Inspection**

Mrs Haynes and Mrs Robinson have completed the Risk Inspection.

One of the double swing seats for older children needs replacing.

The steps on the Tower Structure need replacing.

The Play Area surface needs spraying to remove weeds.

The roof on the Brattle Bus Shelter still needs replacing and the shelter needs painting.

The roof of the Shirkoak Bus Shelter needs repairing.

All benches need to be cleaned and oiled. Mrs Haynes, Mrs Robinson and Mr Robinson agreed, during the month, ask Mr Norris to treat them before the bad weather sets in Mrs Robinson purchased the necessary materials.

The notice board at the bottom of Front Road needs replacing.

The post on the S E corner of The Green has been hit by a car and the post of the NW corner of the lower triangle needs attention.

The slatted litter bin at Brattle has still not been moved to Susans Hill.

Two of the Tourist Signs are still missing. Mr Robinson will talk to Jennie Wickenden about these signs when he meets with her.

**Change of Meeting Nights**

From January 2011, Parish Council meetings will be held on the 2<sup>nd</sup> Friday of each month.

**9. COMMITTEE REPORTS****Village Hall**

Nothing to report

10. **ITEMS TO BE REPORTED TO THE COUNTY LENGTHSMEN/PROW**

**County Lengthsmen**

Blocked drain outside of the Stonebridge Inn. TN26 3SN

Several potholes on The Green from Bourne Place to Chequers – The road is seriously deteriorating TN26 3PF

Pothole outside 67 Front Road TN26 3SA

There is now a large dip at the Shirkoak Bus Shelter TN26 3PZ

Large hole outside The Bonny Cravat TN26 3QQ

Large pothole in centre of road by Woodchurch Garage and Townland Farm TN26 3SA

A dip in the verge 100 yards before the 30mph sign in Place Lane TN26 3PF

The road outside of 40 Front Road needs immediate inspection, it is continually flooded from a broken drain, the kerbs are broken and verge compressed TN26 3QE

Condition of footpath from Susans Hill to Rectory Close

Can we have confirmation that the bus route will be gritted during the bad weather as promised

Chase up the Tourist Information Signs

**Public Rights of Way**

Mr Cridge offered to take on the role of Liaison Officer with the

Public Rights of Way Officer on behalf of the Parish Council.

Footpath AT233 –Bridge over the stream has 2 shattered planks and the hand rail has gone.

Footpath between 71 Front Road and 26-28 Lower Road needs tidying.

Engine Alley has been resurfaced by KKC and councillors expressed their gratitude. The new surface has already received very positive feedback from parishioners. Mr Robinson will write to Katie Cullen at KCC to express our thanks.

12. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

There being no further business the meeting closed at 9.22 pm.

Signed ..... Dated .....  
Chairman

# WOODCHURCH PARISH COUNCIL

## PLANNING APPLICATION RECORD

### 2010

#### DECISIONS TAKEN AT MEETING HELD 25 OCTOBER 2010

10/01357/AS Canterbury Oast Trust, Rock Cottage, Highlands Farm, Highlands Lane, Woodchurch, Ashford, Kent TN26 3RJ  
Change of use of dwelling from residential to office  
**Parish Council: Support 5:2**

10/00158/TC Mr C Dawes, Millands, Bethersden Road, Woodchurch, Ashford, Kent TN26 3QW  
T1 – T4 – Poplar x 4 to fell all four trees  
**Parish Council: Support**

10/00164/TC Mr C Perry, Place Barn Farm, The Green, Woodchurch, Ashford, Kent TN26 3PF  
T1 – Ash – Crown reduction by 50%  
T2 – Oak – Crown Thin  
T3-4 – Oak (situated at 5 Bourne Place) – to remove branches overhanging into Place Farm Barn  
**Parish Council: Support**

10/01363/AS Mr R Liddiard, Brook Farm, Brook Street, Woodchurch, Ashford, Kent TN26 3SR  
Proposed alterations to existing vehicular access, including gate, new garage, Secure store along with office and games room over  
**Parish Council: Support**

10/01413/AS The Propane Company re 2 Harlakenden Farm, Plurenden Road, Woodchurch, Ashford, Kent TN26 3PT  
Transfer of Agricultural Occupancy Condition on WE/8/67/11 from 8 Plurenden Manor Farm Cottages to 2 Harlakenden Farm Cottages  
**Parish Council: Support 6:1**

#### **The following applications have been granted:-**

10/00138/TC Mr N Hawkes, Well House, 30-32 Front Road, Woodchurch, Ashford, Kent TN26 3QE  
T1 – Ash –fell

10/00144/TC Mrs S Hay, 39 The Green, Woodchurch, Ashford, Kent TN26 3PF  
T1 – Ash – trimmed by 50%; T2 – Cherry Plum – trimmed by 50%