

WOODCHURCH PARISH COUNCIL

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MINUTES 62

Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch on Friday 8 July 2011 at 7.00 pm

PRESENT: Mr J Robinson (chair), Miss R Dewar, Mrs J Haynes
Mr P Spice and Mr J West
Mr R Woods following co-option

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLORS: Mrs A Hicks and Mr P Davison

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 5 Members of the Public present for part of the meeting.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mrs J Robinson (family commitment).

2. PROPOSED CO-OPTION OF PARISH COUNCILLORS

Mr Robert Woods expressed an interest in joining the Parish Council and was invited to give a resume of his reasons for wishing to become a councillor.

Mr Robinson proposed Mr Woods for co-option, to fill a seat left vacant following the election, seconded by Miss Dewar. Mr Woods was unanimously co-opted onto the Parish Council.

Mr Woods signed his Declaration of Acceptance of Office and the Clerk gave him a Register of Members Interest Form to sign and return to ABC. She also asked him to take a copy for our records.

3. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

i) Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

4. ACCEPTANCE OF MINUTES

The Minutes of the June meeting were accepted and it was unanimously agreed that Mr Robinson should sign them as a true record of the meeting.

Proposed Mrs Haynes Seconded Mr Spice

5. **MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED**
The meeting was opened to members of the Public present from 7.14 – 7.43 for questions and comment
6. **PLANNING**
Please see attached list.
7. **MATTERS ARISING**
Item 14 should read Councillors unanimously agreed to increase the Litter Picker's salary by 50p per hour, from 1 June 2011.
8. **CORRESPONDENCE**
KCC re Byways Open to all Traffic
KALC Minutes of the meeting held 01.06.11
KALC Councillors' Conference 2011
M&G Investments
Sentry
Clerk and Councils Direct
ABC re Design Workshops
9. **EMAIL CORRESPONDENCE**
ABC re Stonebridge
ABC re Rectory Close

Mr Banyard sent the following report:-

Woodchurch Parish Council Report - June 2011

It has been fairly quiet in the village throughout the month. There have been parking issues with the contractors working on the Stonebridge Inn site. I have spoken to them on a few occasions and they have apologised for any inconveniences and appear to now be parking on the site.

There have been a few cases of fly tipping in a couple of the lanes and if anyone is aware of anything being illegally tipped, please contact me or Ashford Borough Council.

A few weeks ago a resident received a scam phone call asking for bank details, luckily the resident was not fooled by this and did not pass on any details. I was grateful for them for contacting me as I have passed this information on to Trading Standards

I have also been doing many welfare visits in the village, if you know of any elderly or vulnerable person who made need a visit every so often, please let me know.

On Tuesday 12th July I will be holding a free bike security marking session at the primary school at 3.15pm. Recently, I did a successful road safety talk to the cubs at High Halden, if there are any groups or organisations who think they would benefit from this talk, please could they contact me.

10. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**Account Balance:-**

Opening Balance	£27516.66	Money Managers account	39314.87
Plus Receipts	<u>16811.90</u>	Less uncleared cheques	484.68
	44328.56		194.95
Less Payments	<u>5691.32</u>		<u>48.00</u>
	<u>38637.24</u>		38587.24
		Plus Community account	<u>50.00</u>
			<u>38637.24</u>

Earmarked Funds

	Balance
Election/Standards Committee	5000.00
Contingencies Budget 2011/2012	7040.74
TOTAL	12540.74

Accounts to be Paid

PAYEE	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	484.68		484.68	Salary
Mr D Norris	194.95		194.95	Litter Picking
Digley Associates	40.00	8.00	48.00	Annual Safety Inspection
P S Property Services	265.00		265.00	Green Maintenance
TOTAL	984.63	8.00	992.63	

Resolution: Councillors unanimously resolved to pass the above for payment.

Resolution: Councillors unanimously agreed that the Clerk should prepare the cheques for payment in August and obtain the verbal agreement of 3 councillors to pay them, if there is no planning meeting held.

Available Funds

Cash at Bank	38637.24
Less Earmarked Funds	<u>12540.74</u>
	26096.50

Risk Assessment

The skier has been repaired by Wickstead.

We have received the Annual Safety report from Digley Associates. They recommend replacing the shackles on the swings.

Mr West reported that one of the flat swing seats has cracked underneath and is a potential finger trap.

The Clerk was asked to contact Wicksteed and obtain a quote for replacing both the flat swing seats and the shackles.

Mr Robinson will repair the cracks in the surface.

We will not undertake any repairs to the Carousel as it pre-dates BSEN1176

Insurance

Nothing to report.

Charities

The Clerk reported that she had made an error on the Annual Return, but it has now been corrected.

We have been asked for the accounts and a Trustees Report for Sir Edward Hales Charity (also known as Legge Farm).

Website

Miss Dewar reported that she will be looking at making some changes to the website in the near future and will report back to the council.

Village Youth Forum

Nothing to report

Naming of the Stonebridge Development

Mr Robinson and Mr Graham will meet to discuss the name of the new care home in August.

Mr Robinson will also explain the ongoing problem with flooding in Brook Street, caused by the Leylandii on the Stonebridge site, to Mr Graham and ask him if he will take steps to alleviate this.

Mr Robinson will contact Mr Graham to arrange a meeting.

Report for Parish Magazine

An article asking residents not to park on the pavement was handed to Miss Dewar for inclusion in the next edition of the Parish Magazine.

An item on the Parish Council's plans to celebrate the Queen's Jubilee will be included in the September issue.

Plaque for Ranter's Oak

The Clerk was asked to purchase a brass plaque at a cost of £65.

Queen's Jubilee

This will be discussed at the Planning Meeting in August. An item will be put on the website asking the clubs and societies to give the event some thought. We will invite a member from each organisation to attend a meeting in September.

11. **COMMITTEE REPORTS**

The Green

Mr West reported that someone was observed trying to steal one of the metal litter bins, but was scared off when he realised that he had been seen.

Mr Norris reported that a lot of rubbish was left on The Green following the recent Football Championship.

Cars are still being driven on The Green.

Mr Robinson is monitoring the untaxed cars in the car park.

12. **ITEMS TO BE REPORTED TO THE COUNTY LENGTHSMEN/PLANNING**

The Clerk was asked to report the following:-

The road has not yet been repaired at the T junction on the A28 and Bethersden Road

Pothole in centre of road 300m north of Shirkoak Park. 29395

2 x potholes outside the Bonny Cravat, one of which is attached to a manhole cover. 29396

The drain outside 29 Lower Road by the Fire Hydrant is completely blocked. 29397

Manhole outside of 61 Front Road. 29398

13. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

Following a request from a member of the Council, the Clerk was asked to contact the Booking Clerk and ask whether it would be possible for us to change our meeting night. If it is we will change from September.

There being no further business the meeting closed at 8.50 pm.

Signed Dated
Chairman

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2011

DECISIONS TAKEN AT MEETING HELD 8 JULY 2011

- 11/00680/AS Dr J Colledge, 17 The Green, Woodchurch, Ashford, Kent TN26 3PF
Two storey rear extension and raising ridge of part of existing dwelling
Parish Council: Support
- 11/00679/AS Messrs George Harvey and Paul Dewey, Maidenwood Farm, Haycross Lane,
Woodchurch, Ashford, Kent TN26 3TD
Extension of time on Planning Permission 10/00777AS for the continued siting of two
mobile homes for a temporary period of 12 months and their occupation between the
months of April and September 2011 to support the rearing of poult
Parish Council: Support
- 11/00762/AS Ms S Hadwell, Hadlemore Oak Barn, Redbrook Street, Woodchurch, Ashford
Proposed single storey rear porch extension. Proposed new rear bi-fold patio doors.
Proposed 4 no. new conservation velux roof windows to master bedroom. Proposed
conversion of existing detached home office/storage annexe into ancillary guest
accommodation
Parish Council: Support
- 11/00766/AS Ms J Murray and Mr P Massey, The Woodland Centre, Woodchurch, Kent TN26 3RJ
Application for Lawful Development Certificate - existing - use of land for the
stationing of a residential mobile home with associated garden (as limited in this
certificate)
Parish Council: Support
- 11/00094/TC Six Bells Inn, Bethersden Road, Woodchurch, Ashford, Kent, TN26 3QQ
G1 - Willow - 25% crown reduction and cut back dead wood to prune points
Parish Council: Support

Decision Notices received from Ashford Borough Council:-

11/00071/TC The Mill House Bethersden Road Woodchurch Ashford TN26 3QW
T1 - Holly & T2 - Conifer - to remove both trees

Borough Council: Raise no objections

11/00603/AS Mr D Stone, Canterbury Oast Trust, Rosemary Cottage, Highlands Farm,
Woodchurch, Ashford, Kent TN26 3RJ
Erection of a single storey rear extension

Borough Council: Permit