

WOODCHURCH PARISH COUNCIL

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MINUTES 64

Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch on Friday 23 September 2011 at 7.00 pm

PRESENT: Mr J Robinson (chair), Miss R Dewar, Mrs J Haynes
Mrs J Robinson, Mr J West and Mr R Woods

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLORS: Mr P Davison

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 3 Members of the Public present.

1. **APOLOGIES FOR ABSENCE**

An Apology for Absence was received from Mr P Spice (prior engagement).

2. **CO-OPTION OF PARISH COUNCILLORS**

Deferred to the October meeting, when interested candidates will be invited to attend.

3. **DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

i) **Updating of Declarations of Interest for the Code of Conduct**

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

4. **ACCEPTANCE OF MINUTES**

The Minutes of the July meeting were accepted and it was unanimously agreed that Mr Robinson should sign them as a true record of the meeting.

Proposed Mr West Seconded Miss Dewar

The Minutes of the August meeting were accepted and it was unanimously agreed that Mr Robinson should sign them as a true record of the meeting.

Proposed Mrs Haynes Seconded Mrs Robinson

5. **PUBLIC INTERVAL**

The meeting was opened to Members of the Public present from 7.05 – 7.38 for questions and comment.

6. PLANNING

Please see attached list.

7. MATTERS ARISING

There were no Matters Arising that were not on the agenda.

8. CORRESPONDENCE

St John Ambulance

KALC re Finance Conference

PWD

KCC Consultation on KCC's Countryside Access Improvement Plan

Clerk and Councils Direct

ABC Housing News

ABC Minutes of Parish Forum held 20.07.11

Housing News

RHS re Britain in Bloom

9. EMAIL CORRESPONDENCE

Mr Robinson brought the attention of Councillors present to the email from Mrs Morris regarding a name plate for Georges Hill. The Clerk was asked to reply and inform her that the council do not intend to erect a sign as there has never been one in place and councillors do not think it necessary to erect one at this time.

10. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**Account Balance:-**

Opening Balance	£27516.66	Money Managers a/c	£37124.49
Plus Receipts	<u>16811.90</u>	Less u/c cheques	<u>1851.58</u>
	44328.56		35272.91
Less Payments	<u>9005.65</u>	Plus Community a/c	<u>50.00</u>
	<u>35322.91</u>		<u>35322.91</u>

Earmarked Funds:-

	Balance
Election/Standards Committee	5000.00
Contingencies	
Budget 2011/2012	7040.74
TOTAL	12540.74

Accounts to be Paid

PAYEE	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	484.68 70.67		555.35	Salary Expenses
Audit Commission	285.00	57.00	342.00	Audit fee 2010/2011
P S Property Services	470.00		470.00	Green Maintenance
Mr D Norris	204.95		204.95	Litter Picking
The Post Office	174.00		174.00	Income Tax
TOTAL	1689.30	57.00	1746.30	

Adoption of Externally Audited Accounts

The Annual Return has been received back from the District Auditor with no Matters Arising. The Completion of Audit Notice and a copy of the accounts have been posted on the notice board.

Resolution: Councillors unanimously agreed to adopt the Externally Audited Accounts.

Risk Assessment

Mrs Haynes and Mrs Robinson completed the 6 monthly Risk Assessment.

Mr Robinson will send details of the swing chains to the Clerk so replacements can be ordered.

Insurance

Self Insurance of Fixed Assets:-

Resolution: Councillors unanimously agreed to self-insure all the notice boards, flag pole, flags, oak posts, Ranters Oak Memorial, chestnut fencing, metal posts, metal and wooden litter bins, Memorial Hall Sign, Disabled Parking posts and sign, Metal barrier to side of toilets, kissing gate, filing cabinets, iron water pump, war memorial, stench pipe, tourist signs, dog bins and other sundries as listed in Fixed Asset Register.

Charities

A company is going to send the Windmill Trust 5 paint balling vouchers which councillors agreed to pass on to the Scouts.

Website

Miss Dewar and Mr Woods will investigate upgrading the website and look into social media.

Village Youth Forum

The Youth Club is still running but numbers are very low.

Rural Older Persons Accommodation Project

No one from the Council will be able to attend the visit to Joseph Hadlum Court but the project will be monitored by councillors.

Queen's Jubilee Celebrations

The Clerk was asked to produce a letter inviting all organisations to meeting on 18 November to discuss the celebrations. It was agreed that Mr West and Mrs Haynes will coordinate.

11. COMMITTEE REPORTS**The Green**

Mr West will contact Mr Munday and ask him to paint 2 litter bins, the concrete baseball court and square and to treat the benches.

Mr Robinson will ask Mr Grabham to spray the area around the toilet with weed killer.

Mr Robinson will discuss re-seeding part of the football pitch and the health and safety concerns regarding the storage of the goal posts when not in use with Mr Davy.

KALC

Mrs Haynes reported that the Chairman and Vice Chairman had a positive meeting with the Leader and Chief Executive about different issues, including the timing of the Parish Forum.

The issue of Localism was discussed at the Parish Forum on 20 July.

The Handyman Scheme is being tried out in the Aldington and Bonnington area to see if it will work. The idea is that each parish employs its own Handyman, rather than relying on ABC. If the scheme is successful, parishes will have to purchase their own equipment. The Handyman will be paid the minimum wage.

Mrs Wood, the Clerk for Brabourne, Smeeth and Westwell has replaced Mrs Batt as Secretary.

Provided they have been received, the replies to questions sent to the Police will be discussed at the next meeting.

The concerns over the contracts for retained firemen and response times by the emergency services in rural areas will be discussed at the KALC AGM on 12 October, as will verge cutting and spraying.

The parishes will continue to receive plans on paper.

There is a lack of Parish Councillors across the Ashford Borough.

Village Hall

The Village Hall Committee have been successful in their application for funding to enable them to replace the remaining old windows in the hall.

12. **ITEMS TO BE REPORTED TO THE COUNTY LENGTHSMEN/PROW**

The edges around the man hole outside of 57 and 59 Front Road are breaking up.

The drain outside of 57 and 59 Front Road is blocked.

Two blocked drains in Bethersden Road between Ransley and the telephone exchange.

The large pothole at the T junction of The Green and Front Road

The pothole in the middle of the road outside Keepers End.

The kissing gate on Footpath AT233 does not latch.

13. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

Mr Woods offered to help councillors with bids for funding if suitable projects can be identified.

The inscriptions on the War Memorial are worn. Mr Brymer will get a quote from a stonemason.

There being no further business the meeting closed at 9.08 pm.

Signed Dated
Chairman

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2011

DECISIONS TAKEN AT MEETING HELD 23 SEPTEMBER 2011

- 11/00021/OLE/AS Boldshaves Cottage, Boldshaves Lane, Woodchurch, Ashford, Kent TN26 3RA
To replace an existing pole with a new higher pole but not exceeding an increase in height of 10%. The upgrading of x2 spans of low voltage overhead lines to Arial Bundled Conductor (Design Successor)
Parish Council: Support
- 11/00023/OLE/AS Mayshaves Farm, Plurenden Road, Woodchurch, Ashford, Kent TN26 3PT
to replace existing overhead lines with 95ABC (Design Successor)
Parish Council: Support
- 11/00346/AS Canterbury Diocese re Land North of The Rectory and east of 7 Rectory Close Woodchurch
Erection of a detached residential dwelling
Parish Council: Support
- 11/00880/AS Mr A Moon, Avoca, Bethersden Road, Woodchurch, Ashford, Kent TN26 3QW
Erection of replacement dwelling and garage
Parish Council: Object 5:1 on the grounds that the proposed building does not fit with the VDS and is not in keeping with the style of dwellings in a Kentish Village
- 11/00901/AS Messrs G Harvey and P Dewey, re Land North East of Berridge Farm, Brook Street, Woodchurch, Kent
Retrospective change of use of the land for a temporary period of 3 years, for the siting of temporary structures to support the rearing of poults, between the months of March and September, annually
Parish Council: Support

11/00954/AS Mr R Allen, 1 Garden Close, Woodchurch, Ashford, Kent TN26 3NX
Addition of 2 no first floor windows to side (south) elevation, to serve en suite bathrooms
Parish Council: Object on the grounds that a full discussion of the details of the planning application for this development took place and now within a very short time of completion and the houses being occupied, we are being asked to agree to changes.

The proposed windows will overlook the gardens of the existing cottages in Front Road.

11/00935/AS Mr A Moon, Firewood Direct, Avoca, Bethersden Road, Woodchurch, Ashford, Kent TN26 3QW
Reconstruction of existing office and kiln/workshop and log store extension
Parish Council: Support

11/01087/AS Ms S Gladwell, Hadlemore Oak Barn, Redbrook Street, Woodchurch, Ashford, Kent TN26 3QT
Proposed new rear bi-fold patio doors
Parish Council: Support

The following Decision Notices have been received from ABC:-

11/00680/AS Dr J Colledge, 17 The Green, Woodchurch, Ashford, Kent TN26 3PF
Two storey rear extension and raising ridge of part of existing dwelling
Borough Council: Permit

11/00819/AS Mr G George, Walter House, Appledore Road, Woodchurch, Kent, TN26 3TQ
Erection of a replacement agricultural barn
Borough Council: Permit

11/00898/AS Mr D Stewart, Haycross Farm, Brook Street, Woodchurch, Ashford, Kent, TN26 3TF
Erection of a conservatory and a detached garage
Borough Council: Permit

The following appeal decision has been received:-

APP/E2205/X/10/2142758

09/01430/AS Land North East and Rear of 101, Shirkoak Park, Woodchurch, Kent
Application for Lawful Development Certificate – Proposed – use of land for stationing 6 residential mobile homes
Appeal Dismissed