

WOODCHURCH PARISH COUNCIL

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MINUTES 137

Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch, on Thursday, 27 July 2017 following the Village Green Trust Meeting

PRESENT: Mr J West, (Chair), Mrs G Davies, Mr A Faiers, Mr A Hukins,
Mr N Jones and Mr P Spice
Mrs C Allan (following co-option)

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR:

COUNTY COUNCILLOR: Mr M Angell

MEMBERS OF THE PUBLIC: There were 4 Members of the Public present, one for part of the meeting.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mr P Wood (prior engagement), Mr R Woods (prior engagement) and Borough Councillors, Mrs A Hick and Mr G Bradford.

2. CO-OPTION OF PARISH COUNCILLOR

An application to join the council has been received from Mrs Christine Allan.

Mr Spice proposed Mrs Allan for the vacant position of Parish Councillor, seconded by Mr Jones Unanimous.

Mrs Allan signed her Declaration of Acceptance of Office and took a DPI form to fill in and return to ABC within 28 days, with a copy for the Clerk.

3. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

To note the granting of any requests for Dispensations and the decision

No such requests received.

4. ACCEPTANCE OF MINUTES

The Earmarked Fund figure in the Bank Reconciliation for both May and June should read £24358.07 not £24408.07.

The Minutes of the meeting held on 22 June 2017 were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed Mr Spice

Seconded Mr Hukins

5. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECOVERED

The meeting was opened to the Members of the Public from 7.02 -7.17 during which time Councillor Angell informed those present that: -

Shuna Body is now the Community Engagement Officer for Ashford.

The number of visitors to the Rare Breeds Centre has increased from 70,000 to 120,000 and this is considered to be due to the increase in growth in the area. Concern was expressed at the number of lorries that use the Hamstreet to Woodchurch Road.

A member of the public expressed concern that that residents were unaware of the proposed development at Bridge Close. He offered to produce and deliver a flyer to the properties in the Close and councillors accepted this offer.

The Council were asked whether there is any way that the council can insist that low cost Housing Association houses are only given to people from Woodchurch. Councillors replied that this development will not consist of Housing Association houses

6. PLANNING

Please see attached.

Councillors were advised that Drop-In Sessions are being held by ABC around the Borough for residents wishing to discuss the Local Plan.

7. VILLAGE MATTERS**Extension of Village Green**

A second local contractor will be approached for a quote for works required on The Green.

Village Green Car Park

There has been an improvement in the number of cars on the car park. Mr Jones has not been able to arrange a meeting between himself, Mr Wood and the owner of the garage due to holiday commitments.

It was reported that the fact that the council is discouraging non-hirers of the hall from using the car park has resulted in more people parking on Front Road, causing problems for residents of Front Road, who live in the vicinity of the hall.

Flag Pole

There are 2 issues with the flag pole. The first being that it is leaning and the second that there are times when we cannot lower the pole, due to a car being parked in front of it. Councillors agreed that Mr Faiers should paint a hatched area in front of the pole so that it can be lowered when necessary.

Lanes around the Parish

Mr West reported that we are being asked to maintain more and more lanes around the parish.

Following discussion, it was agreed that the Clerk should write to the Friends of Woodchurch Windmill and ask them to mow the top end of Stoney Lane and inform them that the Parish Council will maintain the lower end.

We will inform the PROW Officer that Engine Alley and Green Lane are both overgrown and need clearing and tidying.

Village Green Posts

Resolution: Councillors unanimously agreed to spend up to £200 on 10 posts, along the car park edge of The Green to stop vehicles being driven across The Green.

Proposed Mr Hukins Seconded Mr Spice

Donation to Churchyard Expenses

The PCC needs to find £31,000 to pay for emergency electrical work in the church. Councillors therefore resolved the following as those on the Community Payback Scheme are currently maintaining the churchyard.

Resolution: Councillors unanimously agreed to contribute £250 towards the cost of the electrical work needed in the church rather than to churchyard expenses

Proposed Mr West Seconded Mr Jones

Repairs to Woodchurch Sign

The sign has been repaired.

School Fete

Following the Fete, a lot of straw from the bales used for seating was left blowing around The Green. Mr Jarvis was asked to clear the straw and has invoiced us for £20, the cost of which we have passed onto the Friends of Woodchurch School. The school will be asked to ensure that they clear the straw up after future fetes.

A lot of cars parked on the Green during the Fete and the school will be asked to find a field to use as a car park in future years.

The Clerk will write to the Friends of Woodchurch School regarding these matters.

Quote for Repairs to the Play Area Surface

A quote to repair the Play Area Surface has been received, but following discussion Councillors decided to ask for quotes to resurface the entire area.

8. MATTERS ARISING

The members of the council agreed not to close the Windmill Trust and a meeting of The Trustees will be held to discuss this before the September meeting.

The Clerk will write to the Cricket Club and ask for permission to put the bye law signs on the pavilion.

Councillors gave the Clerk the name of the manager of the new football club and she will write to him and inform him that the council will invoice the club for 1/3 of the cost of the grass cutting.

Mr Jarvis asked whether the council wanted the road signs outside of the area covered by the Woodchurch signs cleaned. Councillors decided against cleaning these signs.

9. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**Earmarked Funds**

	Balance 16.05.17	+/- July	Balance 27.07.17
Election/Standards Committee	5000.00		5000.00
Wildflower Meadow	9355.00		9355.00
Maintenance on War Memorial	233.02		233.02
Play Area/CEE	1634.31	-5.00	1629.31
Village Trees	810.00		810.00
General Reserves	7325.74		7325.74
	24358.07	-5.00	24353.07

Bank Reconciliation

Account Balance		Balance at Bank	
Opening Balance	45479.17	Money Manager Account	49195.80
		Plus uncleared receipts	<u>50.00</u>
			49245.80
Plus Receipts	<u>13704.34</u>	Less uncleared cheques	<u>1372.16</u>
	59183.51		47873.64
Less Payments	<u>11259.87</u>	Plus Community Account	<u>50.00</u>
	47923.64		47923.64
Less Earmarked Funds	<u>24353.07</u>	Less Earmarked Funds	<u>24353.07</u>
AVAILABLE FUNDS	23570.57	AVAILABLE FUNDS	23570.57

Accounts to be Paid

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	1068	542.64 8.46 19.50		570.60	Salary Expenses General Admin
Mr D Jarvis	1069	349.93 20.00		369.93	Parish Council Salary Clearing Straw/Petrol following Fete to be invoiced to FOWSA
J Munday	1070	125.00		125.00	Maintenance of Village Sign
D Grabham	1071	320.00		320.00	Green/Stoney Lane Maintenance
Woodchurch PCC	1072	250.00		250.00	Donation

Proposed: Mr Jones Seconded: Mr Faiers

Bank Mandate

Mandates need to be completed for the charities.

HSBC Safeguard Initiative

Nothing to report.

Councillor to take responsibility for Website, Newsletter and Transparency

Mr Jones will ask Mr Jarvis if he would be prepared to take responsibility for these items on behalf of the council.

Risk Assessment

The next Risk Assessment is due to be completed in September.

Update on KALC Meeting

All councillors have received copies of the minutes of the last meeting.

10. CORRESPONDENCE/EMAIL CORRESPONDENCE

Clerk and Councils Direct

ABC re Overview and Scrutiny at ABC

EMAIL CORRESPONDENCE

Mrs Furneaux re her request for a banner – agreed by the council and the Council's request for a donation of £10 per week towards the upkeep of The Green. Councillors agreed to review this again in October as per Mrs Furneaux's request.

11. HIGHWAY ISSUES/PROW ISSUES**Highways**

The Clerk was asked to report the following potholes: -

Outside of Treasures

Outside of 36 Front Road

Multiple holes along Georges Hill

Public Rights of Way

Nothing to report.

12. ITEMS TO BE INCLUDED ON THE NEXT AGENDA

No items were put forward.

13. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

We will only meet in August if there are any planning applications to discuss.

The September meeting will be held on Thursday 14 September.

There being no further business the meeting closed at 8.35 pm.

Signed..... Dated
Chairman

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2017

JULY 2017

- 17/00880/AS ACKNOWLEDGEMENT OF PRIOR APPROVAL NOTIFICATION OF CHANGE OF USE: FROM AGRICULTURAL TO DWELLING
Grove Farm, Redbrook Street, Woodchurch, Ashford, Kent TN26 3QS
Prior approval for change or use of two agricultural buildings and land within their curtilage to three dwelling houses and associated operational development (revision to (16/01463/AS)
Parish Council: Objects on the following grounds: -
Over development of the site
The design is not in keeping with the area
Loss of more agricultural buildings
- 17/00904/AS Orange Farmhouse, Brook Street, Woodchurch, Ashford, Kent TN26 3SX
Erection of a replacement front porch
Parish Council: Support
- 17/00915/AS 95B Front Road, Woodchurch, Ashford, TN26 3SF
Removal of condition 4 on planning permission reference 06/01307/AS (part retrospective) to replace hedging with closeboard fencing
Parish Council: Object as the hedge is better for the environment
- 17/00948/AS Lot 6, land on west side of, Bethersden Road, Woodchurch, Kent
Retrospective application for the erection of 1 wooden photographic shed size.
Erection of 1 wooden photographic hide/shed. 1 pond. Mound 16m long 4m wide 2m high
Parish Council: Support
- 17/00954/AS 7 Rectory Close, Woodchurch, Ashford, Kent TN26 3QD
Conversion of garage to annexe
Parish Council: Support
- KCC/AS/0172/2017 Woodchurch CEP School, Bethersden Road, Woodchurch, Ashford
17/01077/AS Kent TN26 3QJ
A proposed new building for small break-out groups, SEN interventions and extra-curricular use
Parish Council: Defer until councillors have visited the site.

17/01089/AS Gower Farm Barn, Susans Hill, Woodchurch, Ashford, Kent, TN26 3RE
Erection of a 2No. Dwellings with Associated Parking and Gardens
Parish Council: Objects on the following grounds: -
Overdevelopment of the site
Urbanising the area
The road is too narrow to cope with the extra traffic
The barn is way behind the building line

Decision Notices received from ABC

17/00434/AS Pond Farm, Bethersden Road, Woodchurch, Ashford, Kent, TN26 3QW
Demolition of three poultry houses and store. Erection of three new poultry houses,
together with the associated alignment of the existing internal track.
Borough Council Permit

17/00690/AS Six Bells Mobile Home Park, Six Bells Park, Woodchurch, Kent
Variation on condition 2 of application 05/01786/AS to enable increase in
number of mobile homes situated on the site from 39 – 42.
Borough Council: Permit

17/00766/AS Cherry Garden Cottage, Swain Road, Woodchurch, Ashford, Kent TN26 3TB
Erection of a two storey rear extension with replacement detached garage/store
Borough Council: Permit

17/0881/AS 6 Lower Road, Woodchurch, Ashford, Kent TN26 3SQ
Proposed loft conversion with side dormer window
Borough Council: Permit