

# WOODCHURCH PARISH COUNCIL

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## MINUTES 113

### Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch on Friday 25 September 2015 at 7.00 pm

**PRESENT:** Mr J West (Chair), Mrs G Davies, Mrs D Penn,  
Mr N Jones, Mr P Wood and Mr R Woods

**PARISH CLERK:** Mrs J Batt

**BOROUGH COUNCILLOR:**

**COUNTY COUNCILLOR:** Mr M Angell

**MEMBERS OF THE PUBLIC:** There was one Members of the Public.

#### **1. APOLOGIES FOR ABSENCE**

An Apology for absence was received from Mr A Faiers, Mr A Hukins, Mr P Spice and Borough Councillor, Mrs A Hicks

#### **2. DECLARATIONS OF INTEREST**

##### **Declarations of Pecuniary Interest**

There were no Declarations of Pecuniary Interest.

##### **Declarations of Significant Interest**

Mr West and Mr Woods both declared a Significant Interest in matters associated with the WCIE

##### **Updating of Declarations of Interest for the Code of Conduct**

**Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.**

##### **To note the granting of any requests for Dispensations and the decision**

No such requests received.

#### **3. ACCEPTANCE OF MINUTES**

The Minutes of the meeting held on 28 August 2015 were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

**Proposed Mrs Davies**

**Seconded Mr Woods**

#### **4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED**

The meeting was opened to the Members of the Public present from 7.07 – 7.25 for questions and comment.

During the Public Interval, County Councillor, Mr M Angell informed those present that KCC has to save £240 million over the next 3 years. Members are looking at the non-statutory services currently being provided to see whether they can cut back on anything. Over the next 3 years the highways will only be maintained and repaired as necessary. The current problems being experienced with regard to asylum seekers are costing the Kent Tax Payer money. The Members of KCC are striving to deal with this matter.

#### 5. PLANNING

Please see attached list.

A meeting has been arranged with Mr Cole, Planning Policy Manager, ABC, on 22 October 2015.

Work has started on a new driveway into The Old Rectory. Neither local residents nor the Parish Council were not informed of this. The Clerk was asked to write to Diocesan House and ask them to inform us of any work to be undertaken in future.

#### 6. VILLAGE MATTERS

**Resolution: Councillors unanimously agreed to proceed with the work to stabilise the sign at a cost of between £50 and £100.**

A complaint has been received about parking in the car park. The garage owner will be asked to move some of his cars to free up space.

Mrs Davies and Mr West reported that they had met 2 people appointed by ABC to review the conservation area and see if the boundaries should be changed. We are now awaiting their report.

#### 7. MATTERS ARISING

There were no Matters Arising not covered on the agenda.

#### 8. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS

##### **Bank Reconciliation**

<b>Account Balance</b>		<b>Balance at Bank</b>	
Opening Balance	45790.17	Money Manager Account	50966.89
Plus Receipts	12322.55	Less uncleared cheques	3584.56
	<b>58112.72</b>		<b>47382.33</b>
Less Payments	10680.39	Plus Community Account	50.00
	<b>47432.33</b>		<b>47432.33</b>
Less Earmarked Funds	23805.70	Less Earmarked Funds	23805.70
	<b>23626.63</b>		<b>23626.63</b>

**Earmarked Funds**

	<b>Balance 26.06.15</b>	<b>+/- Sept 15</b>	<b>Balance 25.09.15</b>
Election/Standards Committee	5000.00		5000.00
Contingencies Budget 15/16	10240.74		10240.74
Maintenance on War Memorial Refurbishment	770.52	-275.00	495.52
Play Area/CEE Budget 15/16	3109.44		3109.44
Village Trees Budget 15/16	810.00		810.00
General Reserves	3875.00		3875.00
	<b>23805.70</b>	<b>-275.00</b>	<b>23530.70</b>

**Accounts to be Paid**

<b>PAYEE</b>	<b>CHQ NO</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>	<b>DETAILS</b>
Mrs J Batt	932	530.73 4.23 12.00		546.96	Salary Expenses General Admin
Mr R Harris	933	260.00		260.00	Expenses
The Post Office	934	9.20		9.20	Income Tax
Memorial Shops Ltd	935	275.00		275.00	Renovation of War Memorial
PKF Littlejohn	936	200.00	40.00	240.00	Audit Fee 2015
KALC	937	20.83	4.17	25.00	Councillor Induction
Mr J West	938	8.33	1.67	10.00	Crocus Bulbs
Woodchurch M Hall	939	16.00		16.00	Rent for Housing Meeting
D Grabham	940	350.00		350.00	Green Maintenance
WCIE	941	2500.00		2500.00	Contribution to expenses

**Resolution: Councillors unanimously agreed to pay the above accounts.**

**Proposed Mr Jones**

**Seconded Mr Woods**

**Website**

Nothing to report.

**Insurance**

Nothing to report.

**Risk Assessment**

Mr Wood has asked for a quote from Wicksteed for the keys needed to allow him to maintain some of the items on the play area.

The springy scooter is not clamped to the ground. Mr Wood will tighten the bolts.

**Siting of Defibrillator**

It was agreed to pursue the siting of the second defibrillator through the Patient Support Group.

**Bus Shelter**

The bus shelter at Brattle has now been repaired.

**Bylaws**

Deferred until next meeting

**War Memorial.**

**Resolution:** Councillors unanimously agreed to accept the estimate from Sussex Memorials to clean the War Memorial. The estimated cost is £550. As this is below £3000 we do not need to obtain any further quotes.

**Proposed Mrs Penn**

**Seconded Mr Jones**

**Future of WCIE**

**Resolution:** Councillors unanimously agreed to proceed with option 1 – retaining the Community Interest Company.

**It was also unanimously agreed to draw a cheque for £2500 to assist the Centre financially until September 2016 and to give the Centre £3500 from the budget each year towards the running costs.**

**Proposed Mr Wood**

**Seconded Mrs Davies**

Mr Woods will deal with an email from Laser regarding the supply of electricity to the centre.

More volunteers are needed to allow the centre to stay open for longer hours.

Mr West and Mr Jones will meet with a local estate agent who is interested in advertising at the centre.

**Memorial Hall Car Park**

Deferred until next meeting.

**Queen's 90<sup>th</sup> Birthday**

Mr West reported that a group has been formed to oversee the arrangements for a celebration in Woodchurch and a meeting arranged for next week to discuss plans for the event which is to take place on 11 June 2016.

**Changes to Police Wards**

Our PCSO, Gary Carr, is now responsible for 8 parishes and as such may not always be able to attend Parish Council meetings, but he will continue to write a monthly report for the meetings.

**Spraying The Green**

**Resolution:** Councillors unanimously agreed to instruct Weed Management Company to spray The Green with a broad spectrum selective herbicide and a liquid fertiliser.

**Proposed Mr Jones      Seconded Mrs Penn**

**Request for Memorial Seat on The Green**

We have been asked by the family of a gentleman who used to live in Woodchurch whether they could purchase a bench in his memory for The Green. Councillors agreed to this request and Mr West will liaise with the Clerk regarding the size of the bench to be ordered.

**9. CORRESPONDENCE**

ABC Community Governance review of Ashford Borough Recommendations  
ABC Notes of Parish and Urban Forum held on 22 July 2015  
Clerk and Councils Direct  
Mrs Davy re dropped kerbs around the village

**EMAIL CORRESPONDENCE****Received from PCSO Gary Carr**

This is the Police report for the Rural Wards of Weald South, Isle of Oxney and Rolvenden. During September Kent Police have investigated the following Neighbourhood Crimes. Rolvenden - theft of carp from fish ponds, Newenden - theft of fuel oil, Shadoxhurst- theft of a motor vehicle, Woodchurch- theft from an unlocked motor vehicle, burglary other than dwelling where items were removed from a shed, theft from a garden, Appledore- Burglary other than dwelling, shop broken into. I have conducted follow up visits and given crime prevention advice to residents in the area.

I have also conducted speed checks in the district during September and several locations have been visited on your wards. On 4<sup>th</sup> September Speed checks were conducted opposite the recreation ground in Appledore between 09.00 and 09.45. 108 vehicles speeds were recorded and 7 vehicles were recorded exceeding the 30mph speed limit. On 4<sup>th</sup> September opposite The Wish, Kenardington between 09.50 and 10.15, 25 vehicles speeds were recorded, none exceeded the 40mph limit. Opposite Gybbons Road, Rolvenden on 18<sup>th</sup> September between 10:00 and 10.40, 34 vehicles speeds were recorded none exceeded the 30mph speed limit.

Kent Police have also been involved in dealing with reported anti-social behaviour in Small Hythe, Shadoxhurst, Rolvenden and Woodchurch. Shops and stores in the district will be visited to give advice over selling eggs and flour in the run up to Halloween and November 5<sup>th</sup>,

Kent Police can offer crime prevention advice to residents if they call 101. There are several websites which give advice on how to secure your property. [www.securedbydesign.com](http://www.securedbydesign.com), [www.thecrimepreventionwebsite.com](http://www.thecrimepreventionwebsite.com).

**Received from Community Warden Katherine Carter**

All fly tipping reported to ABC  
All highways issues reported to KHS  
All other issues reported to other authorities

10. HIGHWAY ISSUES

The manhole cover at the junction of The Green and Front Road.

11. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

There being no further business the meeting closed at 8.58 pm.

Signed ..... Dated .....  
Chairman

# **WOODCHURCH PARISH COUNCIL**

## **PLANNING APPLICATION RECORD**

**2015**

### **SEPTEMBER 2015**

15/01129/AS Robin Cottage, Redbrook Street, Woodchurch, Ashford, Kent TN26 3QS  
Proposed side/rear extension  
**Parish Council: Support**