

WOODCHURCH PARISH COUNCIL

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MINUTES 121

Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch, on Friday 29 April 2016 at 7.00 pm

PRESENT: Mr J West (Chair), Mrs D Penn, Mr A Faiers,
Mr P Spice, Mr P Wood and Mr R Woods

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 3 Members of the Public present.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mr A Hukins (work commitment) and Mr N Jones (prior engagement). Councillors unanimously approved their absence.

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declaration of Significant Interest.

Updating of Declarations of Interest for the Code of Conduct

**Councillors are reminded that they should update their
Declarations of Interest with the Monitoring Officer if
necessary.**

**To note the granting of any requests for Dispensations and
the decision**

No such requests received.

3. ACCEPTANCE OF MINUTES

The Minutes of the meeting held on 1 April 2016 were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed: Mr Faiers Seconded: Mr Woods

4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED

The Members of the Public present did not have questions or comments.

5. **PLANNING**

Please see attached.

Drainage Issues at Woodchurch House

Mr Faiers will contact Developer Services and ask for an update on this.

6. **VILLAGE MATTERS**

Parking on the Memorial Hall Car Park

Councillors agreed to order 2 notices as follows: -

**This Car Park is for the users of the
Memorial Hall and Village Green only
Other cars are liable to be removed
without notice**

and

No Parking on the access road

Mr Faiers will liaise with Medash Signs regarding this. Councillors agreed that the Council only needed to obtain one quote.

Extension of The Village Green

We can only sow half of the new area of The Green as a wildflower meadow as the other half is already sown with Rye Grass. The cost of the seed will be £280.00. Councillors agreed to draw a cheque for this amount.

Mr West will speak to the Headmistress of the Primary School and ask whether the children would like to scatter the seed.

The Clerk will contact Mr Angell and ask whether he would allow us to use the rest of the grant we have applied for for the seed on contributing towards the resurfacing of Stoney Lane.

7. **MATTERS ARISING**

The new seat will be placed on the plinth by The Pavilion.

Arrangements for the Queen's Birthday Celebrations are progressing.

8. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**Bank Reconciliation**

Account Balance		Balance at Bank	
Opening Balance	45790.17	Money Manager Account	42650.84
		Plus uncleared cheques	800.00
			43450.84
Plus Receipts	<u>25770.67</u>	Less uncleared cheques	<u>1196.73</u>
	71560.84		42254.11
Less Payments	<u>29256.73</u>	Plus Community Account	<u>50.00</u>
	42304.11		42304.11
Less Earmarked Funds	<u>27211.41</u>	Less Earmarked Funds	<u>27211.41</u>
AVAILABLE FUNDS	15092.70	AVAILABLE FUNDS	15092.70

Earmarked Funds

	Balance 26.02.15	+ April	Balance 29.04.16
Election/Standards Committee	5000.00		5000.00
Contingencies Budget 2016/2017	10240.74	1000.00	11240.74
Maintenance on War Memorial Grass Cutting Budget 2016/2017	-16.98	250.00	233.02
Play Area/CEE Budget 2016/2017 Sign for CEE Area	2997.65	1020.00 -175.00	3842.65
Village Trees	810.00		810.00
General Reserves Budget 2016/2017	3875.00	2210.00	6805.00
	22906.41	4305.00	27211.41

Accounts to be Paid

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Medash Signs	978	175.00	35.00	210.00	CEE Safety Sign
Mrs J Batt	979	533.73 8.46 18.44		560.63	Salary Expenses General Admin
Mr R Harris	980	260.00		260.00	Salary
Mr K Funnell	981	75.00		75.00	Internal Audit
Dewar Green	982	65.00	13.00	78.00	Website Domain Name Renewal
Came & Co	983	979.37		979.37	Renewal Premium
D Grabham	984	210.00		210.00	Maintenance of Green
Mr J West	985	5.50		5.50	Postage
Hurrells	986	280.00		280.00	Wildflower Seeds

Proposed: Mr Faiers**Seconded: Mr Woods**

Litter Picker's Salary

This was not on the agenda but councillors agreed to discuss the matter, following a request from Mr Harris.

Resolution: Councillors unanimously agreed to increase Mr Harris' wages to £8 per hour from 1 May 2016.

Proposed Mr Wood

Seconded Mrs Penn

Website

Dewar Green has renewed the Domain Name.

Insurance

Councillors approved the renewal of the insurance for 2016/2017.

We are in a long term agreement with Hiscox until 2018.

Newsletter

Mrs Penn will send the newsletter to Miss Dewar for the website.

Risk Assessment

The Clerk was asked to obtain a quote from Wicksteed Leisure and Madplay frames for the repairs needed along the side of the crash mats under the swings.

Mr Faiers will chase Park Leisure regarding the basketball hoop backboard. Councillors will also discuss painting the concrete at a future meeting.

The following amendments will be made to the fixed asset register: -

Stench Pipe – remove

Litter bin at Brattle – plastic not metal

Tourist Information Sign at Brissenden – remove

Councillors approved the Memorial Hall Committees request to place a skip on the car park as long as it does not damage the surface.

Siting of Defibrillator

The defibrillator at Shirkoak Park will be installed in May.

Stoney Lane

KCC has asked whether the Parish Council would be able to contribute towards the repairs needed to the lane. This will be discussed again next month.

9. CORRESPONDENCE

Came & Co Spring Matters

EMAIL CORRESPONDENCE

Mrs Ford
Mrs Weller
Mrs Millen
KCC PROW

10. HIGHWAY ISSUES

Nothing to report.

11. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

Mr Wood asked councillors to read the KALC minutes as they often obtain items of relevance to Woodchurch.

Mr West reported that a new football team is being formed in the village

There being no further business the meeting closed at 8 pm.

Signed..... Dated
Chairman

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2016

APRIL 2016

- 16/00372/AS 27 Shirkoak Park, Woodchurch, Ashford, Kent TN26 3RP
Single storey rear extension
Parish Council: Support
- 16/00428/AS Maywood Stud, Boldshaves Lane, Woodchurch, Ashford, Kent TN26 3QZ
Prior approval of proposed change of use of agricultural building to dwelling house
Parish Council: Support
- 16/00480/AS Counter Farmhouse, Brook Street, Woodchurch, Ashford, Kent TN26 3SP
16/00061/AS 1. Replacement porch to north elevation
2 Listed building for same and replacement of ground floor single glazed timber casement windows with double glazed timber casement windows
Parish Council: Support
- 16/00531/AS Coldblow Cottage, Coldblow, Woodchurch, Ashford, Kent TN26 3PH
Erection of a single storey extension to west elevation
Parish Council: Support

Decision Notices received from ABC

- 15/01635/AS New Barn Farm Bethersden Road, Woodchurch, Ashford, Kent TN26 3PU
Change of use from 3 stables to 10 boarding cattery units
Borough Council: Permit
- 16/00168/AS 11 Lower Road, Woodchurch, Ashford, Kent TN26 3SQ
Erection of replacement garaging
Borough Council: Permit
- 16/00002/OLE Overhead lines north of junction of Redbrook Street and Bethersden Road, Woodchurch, Kent
Refurbishment of LV overhead lines. Poles and stays to be replaced as required
Borough Council: Raise no Objection
- 16/00226/AS Unit 1, Hendon Barn, Shadoxhurst Road, Woodchurch, Ashford, Kent, TN26 3QP
Change of use of part of existing building from (B8) haulage/transport use to (D2) use as a boxing club for a temporary period of 5 years
Borough Council: Permit

- 16/00235/AS Great Engeham Manor, Bethersden Road,
Woodchurch, Ashford, Kent, TN26 3PU
Installation of detached annex & access ramp
Borough Council: Would be lawful
- 16/00237/AS Redbrook House, Redbrook Street, Woodchurch, Ashford, Kent, TN26 3QR
Proposed single storey extension to rear of dwelling and relocation of first floor
window on west elevation; change of use, conversion of and extension to existing
outbuilding (former garage/workshop) to form wheelchair friendly holiday let
Borough Council: Permit
- 16/00253/AS Garth End, Redbrook Street, Woodchurch,
Ashford, Kent TN26 3QS
Prior approval for change of use from agricultural barn to two dwellings
Borough Council: Refused
- 16/00254/AS 3 Appledore Road, Woodchurch, Ashford, Kent TN26 3TG
New roof to existing porch, replacement front elevation, cladding and bow window
to front elevation
Borough Council: Permit