

WOODCHURCH PARISH COUNCIL

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MINUTES 123

Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch, on Friday 24 June 2016 at 7.00 pm

PRESENT: Mr J West (Chair), Mrs G Davies Mrs D Penn, Mr P Wood
and Mr R Woods

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 11 Members of the Public present.

1. **APOLOGIES FOR ABSENCE**

An Apology for Absence was received from Mr A Hukins and Mr A Faiers (family commitment), Mr N Jones (prior engagement), Mr P Spice (illness) and County Councillor Mr M Angell.

Councillors unanimously approved the Parish Councillors' Apologies for Absence.

2. **DECLARATIONS OF INTEREST**

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mrs Davies declared a Significant Interest in application No 16/00862/AS as she has connections with the applicant.

Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

To note the granting of any requests for Dispensations and the decision

No such requests received.

3. **ACCEPTANCE OF MINUTES**

The Minutes of the meeting held on 20 May 2016 were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed: Mr Woods Seconded: Mrs Penn

4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED

The meeting was opened to the Members of the Public present from 7.37 – 7.40 for questions and comment.

5. PLANNING

Please see attached.

Drainage Issues at Woodchurch House

Nothing to report.

6. VILLAGE MATTERS**Extension of The Village Green**

The grass and wildflower meadow seeds is growing and the drainage has improved.

Football on The Green

The Clerk was asked to write to Woodchurch Cricket Club and ask them why they are charging the newly formed Woodchurch Football Club £500 per year and also ask Mr Davy whether he knows what happened to the football kits provided by Mr Allan.

Footpath AT172 – Lower Road

Defer to next meeting.

Churchyard

Resolution: Councillors agreed to include £500 in the budget for 2016/2017 as a donation to the PCC towards grass cutting in the churchyard.

Proposed Mr West

Seconded Mr Wood

7. MATTERS ARISING

There were no Matters Arising not covered on the agenda.

8. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**Bank Reconciliation**

Account Balance		Balance at Bank	
Opening Balance	42304.11	Money Manager Account	50675.13
		Plus uncleared cheques	<u>000.00</u>
			50675.13
Plus Receipts	<u>12557.44</u>	Less uncleared cheques	<u>757.73</u>
	54861.55		49917.40
Less Payments	<u>4894.15</u>	Plus Community Account	<u>50.00</u>
	49967.40		49967.40
Less Earmarked Funds	<u>27211.41</u>	Less Earmarked Funds	<u>27211.41</u>
AVAILABLE FUNDS	22755.99	AVAILABLE FUNDS	22755.99

Earmarked Funds

	Balance 26.02.15	+ April	Balance 29.04.16
Election/Standards Committee	5000.00		5000.00
Contingencies Budget 2016/2017	10240.74	1000.00	11240.74
Maintenance on War Memorial Grass Cutting Budget 2016/2017	-16.98	250.00	233.02
Play Area/CEE Budget 2016/2017 Sign for CEE Area	2997.65	1020.00 -175.00	3842.65
Village Trees	810.00		810.00
General Reserves Budget 2016/2017	3875.00	2210.00	6805.00
	22906.41	4305.00	27211.41

Accounts to be Paid

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
D Grabham	991	280.00		280.00	Green Maintenance Payment during month as agreed at last meeting
Medash Signs	992	167.00	33.40	200.40	Car Park Sign Payment agreed by Councillors West, Faiers and Woods during month
Mrs J Batt	993	533.73 8.46 25.75		567.94	Salary Expenses General Admin
Mr R Harris	994	277.33		277.33	Salary
ARW Kirk	995	60.00	12.00	72.00	Spraying The Green
W M Hall	996	10.00		10.00	10 Heating Tokens

Proposed: Mr West Seconded: Mr Woods

Bank Mandate

Nothing to report.

Website**Letter from EiS**

A original letter from EiS Website Hosting saying that a charge would be made in future for the hosting of the Parishes websites, has been overturned and there will not now be a charge for this service.

Clerk's Salary

Resolution: Councillors unanimously agreed to increase the Clerk's Salary to £12.44, backdated to 1 April 2016.

Proposed Mrs Penn

Seconded Mr Wood

Appointment of Internal Auditor

Resolution: Following the resignation of Mr Kevin Funnell, Councillors agreed to employ Mr Lionel Robbins as the council's Internal Auditor for the forthcoming year.

Terms:

£50 per hour

2 visits to the parish per financial year

Full telephone support

Proposed Mr Woods

Seconded Mrs Penn

Litter Picker's Job Description and Contract of Employment

Councillors agreed to the amendments to the holiday entitlement and length of notice required and Mr West signed the contract on behalf of the council.

Insurance

We are in a long term agreement with Hiscox until 2018.

Newsletter

Nothing to report.

Risk Assessment

A resident has asked for a professional company to be able to erect a bouncy castle on The Green for an event she is hosting. Councillors agreed to this subject to the council receiving a satisfactory risk assessment. Mr West will contact the lady in question and inform her.

Quotation for Sign for Memorial Hall Car Park

Councillors unanimously agreed the quotation from Medash Signs during the month as they were concerned that the sign needed to be in place as soon as possible.

The accepted price was £167.00 + VAT

Quotation for Back Board for Basketball Court

Resolution: Councillors unanimously agreed to accept the quote from Park Leisure for the supply only of one Back Board at a cost of £190.40 plus VAT , plus carriage.

Proposed Mr Wood

Seconded Mr Woods

Quotation for Work to Crash Mats

Defer to next meeting.

Siting of Defibrillator

The defibrillator is no in place on Shirkoak Park.

Footpath AT 212 Stoney Lane

The Clerk was asked to write to Shepherd Neame again and ask them to cut hedge along the boundary of The Bonny Cravat and the footpath between The Bonny Cravat and The Six Bells as it is growing out across the path and to contact Highways to ask whether they ever have any chippings that they could deliver to the village for us to put down along Stoney Lane.

Draft Local Plan

Two sites in Woodchurch have been put forward in the Draft Local Plan -- one in Front Road and one in Lower Road.

Following discussion, it was agreed to hold an Extraordinary General Meeting on 15 July at 7pm to discuss the council’s response to ABC.

Transparency – Standing Orders

Resolution: Having reviewed the Parish Council’s Standing Orders, councillors unanimously agreed that they were still applicable and did not need any alteration.

9. CORRESPONDENCE

ABC Draft Local Plan

EMAIL CORRESPONDENCE

EiS

English Rural Housing Association - forward to Councillors West and Davies
ABC re caravans at Cob Tree Meadow – contact re Redbrook Street

10. HIGHWAY ISSUES

The clerk was asked to request a chevron on the sharp corner going out of Woodchurch onto Brook Street.

11. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

Mr Wood reported that there are concerns about the trees on The Green as one of them has Bleeding Canker. He will ask Mr Carey from Hadlow College to look at it.

The Memorial Hall Car Park will be included on the next agenda.

There being no further business the meeting closed at 8 pm.

Signed..... Dated
Chairman

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2016

JUNE 2016

- 16/00768/AS Chapel Hill Cottage, 57 Front Road, Woodchurch, Ashford, Kent TN26 3SA
Proposed two storey rear extension, new roof to existing kitchen and replacement garage.
Parish Council: Support
- 16/00793/AS Rare Breeds Centre, Woodchurch, Ashford, TN26 3RJ
Replacement toilet building.
Parish Council: Support
- 16/00862/AS Garth End, Redbrook Street, Woodchurch, Ashford, Kent TN26 2QS
Prior approval for change of use from agricultural barn to 2No. dwelling houses
Parish Council: OBJECT on the grounds that it is inappropriate development

Decision Notices received from ABC

- 15/00769/AS Cob Tree Meadows, Brook Street, Woodchurch, Ashford, Kent TN26 3SZ
Variation of condition 1 to remove personal reference to Ms S Bristow and Mr C Turner and replace with gypsy/traveller family and removal of reference of temporary to allow for permanent occupation on Planning Permission Reference 11/1/48/AS
Borough Council: Permit – Temporary
- 15/01539/AS Hendon Barn, Shadoxhurst Road, Woodchurch, Ashford, Kent
Erection of a new residential dwelling
Consultation Date: 21.12.15
Borough Council: Permit
- 16/00044/AS Little Tiffenden, Redbrook Street, Woodchurch, Ashford, KentTn26 3QU
Revised application to planning approval 12/00992/AS (Replacement dwelling)
Including provision of a basement and reorientation
Borough Council: Permit
- 16/00428/AS Maywood Stud, Boldshaves Lane, Woodchurch, Ashford, Kent TN26 3QZ
Prior approval of proposed change of use of agricultural building to dwelling house
Borough Council: Prior Approval not required

16/00480/AS Counter Farmhouse, Brook Street, Woodchurch, Ashford, Kent TN26 3SP

16/00061/AS 1. Replacement porch to north elevation

2. Listed building for same and replacement of ground floor single glazed timber casement windows with double glazed timber casement windows

Borough Council: Permit

16/00531/AS Coldblow Cottage, Coldblow, Woodchurch, Ashford, Kent TN26 3PH

Erection of a single storey extension to west elevation

Borough Council: Permit