

WOODCHURCH PARISH COUNCIL

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Page 372

MINUTES 129

Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch, on Friday 25 November 2016 at 7.00 pm

PRESENT: Mr J West (Chair), Mrs G Davies, Mr A Hukins,
Mr N Jones, Mr P Spice, Mr P Wood and Mr R Woods
PCSO Daniel Smith

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR: Mrs A Hicks

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 3 Members of the Public present.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mrs D Penn (personal reasons) and Mr A Faiers, (prior commitment).

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mr Jones, Mr West and Mr Woods declared a Significant Interest in Planning Application No 16/01618/AS, as they have connections to the business.

Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

To note the granting of any requests for Dispensations and the decision

No such requests received.

3. ACCEPTANCE OF MINUTES

The Minutes of the meeting held on 25 October 2016 were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed: Mr Jones Seconded: Mrs Davies

4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECOVERED

The meeting was opened to the Members of the Public present for questions and comments from 7.07 – 7.29.

During the Public Interval PCSO Daniel Smith introduced himself and explained his role to members of the council. Following a request from councillors he agreed to carry out speed checks in the village.

Mrs Hicks informed the meeting that she attended the recent Overview and Scrutiny Committee at which the members discussed the national policy for local planning. ABC must contact all the infrastructure suppliers, roads, electricity, gas etc to ensure that the infrastructure will support Ashford's growth.

Mrs Hicks reported that she had seen a document that stated Woodchurch needs a new water supply.

She attended a meeting recently at Canterbury at which Southern Water confirmed that they would provide the infrastructure for any future development in the village.

The track for the high-speed line from Ashford to Hastings should be in place by 2018, although the tunnels on the line could cause problems.

Mr Parsons is going to talk to Marsh Link about the Railway Museum at Newtown in the New Year. There are problems with contamination on the site.

There is nothing to report on the progress of the observatory. It is an expensive project, there is no road access and there are more practical things to concentrate on.

Mrs Hicks invited a representative of the council to attend a meeting she has arranged with Southern Water, Kent Highway Services, the Environment Agency and the Internal Drainage Board, in the Civic Centre Council Chamber, on 13 December 2016 at 10.00 am.

5. PLANNING

Please see attached.

Local Plan Omission Sites

Three omission sites in Woodchurch, at Bournes Place, Rectory Close and the field to the south of Bridge Close have been submitted to ABC and officers are still in the process of assessing the omission sites. The Clerk will ask Mr Cole for an update on the progress to date

6. VILLAGE MATTERS**Extension of Village Green**

Five Year plan for the Extension of The Village Green.

Mr Bourne will maintain the area for 5 years. Prior to this the Parish Council will organise the draining of the ditch on the existing area, the work required on the wildflower

meadow and for the crowns to be raised on the trees and the hedge to be removed to open the area up. The cost to the council is anticipated to be in the region of £5500.00

Resolution: Councillors unanimously agreed to accept the quotation from Malcolm Clark for the following work to be undertaken on the wildflower meadow: -

Plot 3 strips – A mixture of 30% acidic tolerating wild flowers including the annual wild flower, Yellow Rattle and 70% Grass – 1.6kg of Seed + Delivery	£140.00
Equipment cost (Flail mowing, hay removal, rotovating, see spreading use of tractor) – anticipated time required 10 hours @ £30 per hour	£300.00
Transportation costs	£20.00

Total Cost £460.00 + VAT

Proposed Mr West Seconded Mr Hukins

7. MATTERS ARISING

Councillors thanked Mr Faiers for investigating the cost of resurfacing Stoney Lane.

8. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS

Bank Reconciliation

Account Balance		Balance at Bank	
Opening Balance	42304.11	Money Manager Account	52791.57
		Plus uncleared receipts	000.00
			52791.57
Plus Receipts	<u>26331.38</u>	Less uncleared cheques	<u>2016.79</u>
	68635.49		50774.78
Less Payments	<u>17810.71</u>	Plus Community Account	<u>50.00</u>
	50824.78		50824.78
Less Earmarked Funds	<u>25003.07</u>	Less Earmarked Funds	<u>25003.07</u>
AVAILABLE FUNDS	25821.71	AVAILABLE FUNDS	25821.71

Accounts to be Paid

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	1021	539.07			Salary Expenses General Admin
Mr R Harris	1022	277.33		277.33	Salary
RBL Poppy Appeal	1023	285.44	57.09	342.53	Poppy Wreath
Medash Signs	1024	65.50	13.10	78.60	Bye-Law Signs
D Grabham	1025	290.00		290.00	Green Maintenance
Mr P Spice	1026	4.00		4.00	Key for Memorial Hall
Woodchurch M Hall	1027	192.00			Rent for 2017
		10.00		202.00	Heating Tokens

Proposed: Mr Hukins Seconded: Mr Jones

Earmarked Funds

	Balance 28.10.16
Election/Standards Committee	5000.00
Contingencies	11240.74
Maintenance of War Memorial	233.02
Play Area/CEE Replacement Swing and chains Replacement Safety Surface Repairs to Skier (June 15)	1634.31
Village Trees	810.00
General Reserves	6085.00
	25003.07

Councillors agreed to re-allocate the earmarked funds to read as follows: -

Earmarked Funds

	Balance 25.11.16
Election/Standards Committee	5000.00
Wildflower Meadow	10000.00
Maintenance on War Memorial	233.02
Play Area/CEE	1634.31
Village Trees	810.00
General Reserves	7325.74
	25003.07

Bank Mandate

All councillors have now taken their ID into the bank and the new mandate should be active.

Quotation for Bye-Law Signs

Resolution: Councillors unanimously agreed to accept the quotation from Medash Signs for: -

5 x Dibond panel with print to face 255 x 275mm @ £9.50 each

1 x Dibond panel with print to face 525 x 550mm @ £18.00

TOTAL £65.50 + VAT

Proposed Mr Hukins

Seconded Mr Wood

Newsletter

The Clerk will ask Mrs Penn to submit a report to the Parish Magazine.

Risk Assessment

Mr Wood reported that the safety surface is very uneven and will probably need replacing in 2018. The soil level under the Community Exercise Equipment needs raising.

Councillors asked Mr Wood to ask Wicksteed for a quotation for replacing the safety surface.

Transparency – Parish Council Policies

Resolution: Having reviewed the Complaints Procedure and Financial Regulations, councillors were satisfied that they were appropriate for this council.

Preparation of Budget and setting of Precept for 2017/2018 financial year

Please see budget attached.

Resolution: Councillors unanimously agreed to set the precept for the 2017/2018 financial year at £22800.00.

Proposed Mr Jones

Seconded Mr Hukins

Mr West thanked Mr Woods and the Clerk for preparing the budget.

9. CORRESPONDENCE/EMAIL CORRESPONDENCE

Clerk and Councils Direct
CCLA
English Rural Annual Report 2016
Kent and Medway NHS Connected
Malcolm Clark re Wild Flower Meadow

10. HIGHWAY ISSUES

The large pothole outside of Batchelors Hall
The street name sign at the Woodchurch end of Redbrook Street has been burnt
Mr Jones will contact KHS and ask for tractor working warning signs in Redbrook Street

11. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

An item allowing for an update on KALC meetings will be added to the agenda.

The next meeting is due to be held on Friday 16 December 2016.

The Christmas Dinner will be held after the meeting on 27 January 2017. The meeting will start at 6.30 pm

There being no further business the meeting closed at 7.53 pm.

Signed..... Dated
Chairman

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2016

NOVEMBER 2016

- 16/01553/AS 56 Lower Road, Woodchurch, Ashford, Kent TN26 3SG
Proposed single storey extension to front elevation
Parish Council: Support
- 16/01604/AS Land SE of adjacent and rear of Drayson House, The Green, Woodchurch, Kent
Demolition of existing tennis court and disused pigsty/shed. Erection of new 3 bedroom detached dwelling with double garage and associated landscaping
Parish Council: Support
- 16/01618/AS Woodchurch Wine Estate, Susans Hill, Woodchurch, Ashford, Kent, TN26 3RE
Erection of a new building (with mezzanine floor & balcony) ancillary to the vineyard to provide a small office, DWC, bottle and equipment storage, landscaping, parking, revised access and a tasting terrace (resubmission of planning permission 15/01517/AS)
Parish Council: Support 4:3 abstentions
- 16/01641/AS Garros, Redbrook Street, Woodchurch, Ashford, Kent, TN26 3QS
Proposed part garage conversion and extension to form ancillary annexe
Parish Council: Support
- 16/01652/AS Farm House, Highlands Farm, Woodchurch, Ashford, Kent, TN26 3RJ
Proposed single storey education building, additional 5 parking spaces, including 2 disabled; along with the removal of timber storage shed at Rare Breeds Centre.
Parish Council: Support
- 16/01659/AS Sunny Mead Farm, Bethersden Road, Woodchurch, Ashford, Kent, TN26 3QW
Single storey extensions to north & south elevations, enlargement of existing dormer window to west elevation, adjustments to first floor fenestration to north elevation. Proposed porch to east elevation
Parish Council: Support

Decision Notices received from ABC

- 16/01463/AS Grove Farm, Redbrook Street, Woodchurch, Ashford, Kent, TN26 3QS
COU Prior approval for change of use of two agricultural buildings to three dwelling houses
Borough Council: Prior approval not required