

WOODCHURCH PARISH COUNCIL

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MINUTES 140

Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch, on Thursday, 26 October 2017 at 7.00 pm

PRESENT: Mr J West, (Chair), Mrs C Allan, Mrs G Davies, Mr A Faiers,
Mr N Jones, Mr P Spice, Mr P Woods and Mr R Woods

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR: Mr G Braford

COUNTY COUNCILLOR: Mr M Angell

MEMBERS OF THE PUBLIC: There was one Members of the Public present

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mr A Hukins (family commitment) and Borough Councillor, Mrs A Hicks

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mr Jones declared a Significant Interest in Planning Application No 17/01421/AS, as he is a near neighbour and Mr West declared a Significant interest in Planning Application No 17/01490/AS, as he is a near neighbour.

Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

To note the granting of any requests for Dispensations and the decision

No such requests received.

3. ACCEPTANCE OF MINUTES

The Minutes of the meeting held on 14 September 2017 were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed Mr Wood

Seconded Mr Spice

4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECOVERED

The meeting was opened to the Members of the Public present from 7.10 – 7.15 during which time matters relating to highways, defibrillators and policing in the borough were discussed.

5. PLANNING

Please see attached.

6. VILLAGE MATTERS**Extension of Village Green**

The Clerk is trying to ascertain whether the Parish Council or the Village Green Charity is the registered owner of The Green. The council will ask the Borough Solicitor for advice.

Village Green Car Park

Mr Faiers will paint an exclusion area in front of the flag pole.

Lanes around the Parish

The Chairman of the Friends of Woodchurch Windmill replied to our request, asking the Friends to contact Councillor Angell regarding the top of Stoney Lane, informing us that the members of the Friends do not want anything to do with the maintenance of Stoney Lane. The issue regarding the condition of the path was raised by a resident in one of the cottages by the mill last year and the committee suggested that it was for the Parish Council to progress this matter with Councillor Angell.

Councillors agreed to defer this to the next meeting.

Repairs to the Play Area Surface

The repairs have been carried out and councillors are satisfied with the result.

Overhanging Trees

Mr Jones suggested the trees along Susans Hill should be cut back to avoid fruit and leaves dropping onto the pavement and causing a slip hazard. After discussion, Councillors agreed not to clear the path as it is not the council's responsibility, and there could be problems with insurance in the case of an accident

Goal Posts

Nothing new to report.

7. MATTERS ARISING

There were no Matters Arising not covered on the agenda.

8. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS

Earmarked Funds

	Balance 14.09.17	+/- Oct	Balance 26.10.17
Election/Standards Committee	5000.00		5000.00
Wildflower Meadow	9355.00		9355.00
Maintenance on War Memorial	233.02		233.02
Play Area/CEE	1564.31	-375.00	1189.31
Village Trees	810.00		810.00
General Reserves	7325.74		7325.74
	24288.07	-375.00	23913.07

Bank Reconciliation as at last Bank Statement

Account Balance		Balance at Bank	
Opening Balance	45479.17	Money Manager Account	55603.18
		Plus uncleared receipts	00.00
			55603.18
Plus Receipts	26243.87	Less uncleared cheques	129.40
	71723.04		55473.78
Less Payments	16199.26	Plus Community Account	50.00
	55523.78		55523.78
Less Earmarked Funds	23913.07	Less Earmarked Funds	23913.07
AVAILABLE FUNDS	31610.71	AVAILABLE FUNDS	31610.71

Accounts to be Paid

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	1084	542.64 0.00 12.00		554.64	Salary Expenses General Admin
Mr D Jarvis	1085	270.33		270.33	Salary
Mr M C Bissonette	1086	375.00		375.00	Repairs to Play Area
D Grabham	1087	240.00		240.00	Green Maintenance

Proposed: Mr West Seconded: Mr Jones

Bank Mandate

Mandates still need to be completed for the charities.

HSBC Safeguard Initiative

Councillors are meeting to discuss the finance arrangements for the charities for which they are trustees next week.

Website, Newsletter and Transparency

The website has been updated and Mr Jones will report on this again next month.

Risk Assessment

Mr Faiers completed the Risk Assessment and we have also received the Annual Report from The Play Inspection Co. There are no items in need of immediate attention. All were considered to be low risk by The Plan Inspection Company.

Annual Play Inspection for 2018

Councillors unanimously agreed to instruct The Play Inspection Co to undertake the Annual Inspection in 2018.

Update on KALC Meeting

The Committee has not had a meeting.

9. CORRESPONDENCE/EMAIL CORRESPONDENCE

CCLA re Edward Hales Charity and the Windmill Trust

EMAIL CORRESPONDENCE

Mrs McNeir re Village Green

10. HIGHWAY ISSUES/PROW ISSUES

Highways

Pothole outside of Garden Close

Subsidence along Shadoxhurst Road which councillors are concerned could constitute a safety hazard

Pothole outside of Court Lodge

Public Rights of Way

Nothing to report.

11. ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Woodchurch in Bloom

Preparation of Budget and Setting of Precept for 2018/2019

12. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

The next meeting will be held on Thursday 23 November 2017.

There being no further business the meeting closed at 8.19 pm.

Signed..... Dated
Chairman

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2017

OCTOBER 2017

17/01402/AS Plurenden Manor Farm, Plurenden Road, High Halden, Ashford, Kent, TN26 3JW
Prior Approval for a proposed change of use - Agricultural building and land within its curtilage to Class R flexible use (in particular Class B1c light industrial)
Withdrawn by applicant

17/01421/AS Shamwari, Redbrook Street, Woodchurch, Ashford, Kent, TN26 3QS
Proposed change of use and conversion of existing outbuilding to create 1 bedroom holiday let accommodation. Proposed detached timber frame garage / store
Parish Council: Support

17/01490/AS Six Bells, Front Road, Woodchurch, Ashford, TN26 3NZ
Variation of condition 2 of application 17/00690/AS to enable increase in number of mobile homes stationed on the site from 42 to 44
Parish Council: Support

17/01544/AS 93 Front Road, Woodchurch, Ashford, TN26 3SF
Change of use and rear extension to detached single garage to self contained bungalow.
Parish Council: Support

17/01574/AS The Barn, Seven Saints Rare Breeds Centre, Redbrook Street, Woodchurch, Ashford, Kent, TN26 3QR
Prior approval of proposed change of use of agricultural building and land within its curtilage to dwelling house and associated operational development
Parish Council: Support

Decision Notices received from ABC

17/00339/AMD/AS Garth House, Redbrook Street, Woodchurch, Ashford, Kent, TN26 3QS
Revision to style of approved porch; changes to fenestration and change from tile hanging to brickwork on first floor on planning permission reference 17/00339/AS for a two-storey extension and new porch
Borough Council: Amended Plans Approved

17/00622/AS The Rectory, 6 Rectory Close, Woodchurch, Ashford, TN26 3QD
Erection of detached dwelling
Borough Council: Permit

- 17/01227/AS Balcony Farm, Haycross Lane, Woodchurch, Ashford, Kent TN26 3TF
Prior approval for the change of use of an agricultural building and land within its curtilage to 3 residential dwellings and associated operational development
Borough Council: Prior Approval Not Required
- 17/01281/AS 54 Front Road, Woodchurch, Ashford, Kent TN26 3QE
Part two storey and single storey rear extension with additional first floor rear window
Borough Council: Permit
- 17/01295/AS Grandpa Penny's, 12 Lower Road, Woodchurch, Ashford, Kent TN16 3SQ
Change of use from agricultural use to public open space
Borough Council: Permit
- 17/01325/AS Balcony House, Brook Street, Woodchurch, Ashford, Kent, TN26 3SX
Conversion of existing garage into habitable space. Re-cladding external walls and replacing existing roof finish (revision to planning permission 16/01509/AS) (retrospective)
Borough Council: Permit