

# WOODCHURCH PARISH COUNCIL

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## MINUTES 98

### Minutes of the meeting held in the Memorial Hall Annexe, Woodchurch on Friday 25 July 2014 at 7.00 pm

**PRESENT:** Mr J West (chair), Mrs G Davies, Miss R Dewar, Mrs J Haynes,  
Mrs D Penn, Mr A Faiers, Mr A Hukins, Mr P Spice and Mr R Woods  
PCSO Gary Carr

**PARISH CLERK:** Mrs J Batt

**BOROUGH COUNCILLOR:** Mrs A Hicks and Mr P Davison

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were 4 Members of the Public present for part of the meeting.

**1. APOLOGIES FOR ABSENCE**

There were no Apologies for Absence.

**2. DECLARATIONS OF INTEREST**

**Declarations of Pecuniary Interest**

There were no Declarations of Pecuniary Interest.

**Declarations of Significant Interest**

There were no Declarations of Significant Interest.

**Updating of Declarations of Interest for the Code of Conduct**

**Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.**

**3. LOCAL NEEDS HOUSING**

Nothing to report.

**4. ACCEPTANCE OF MINUTES**

The Minutes of the last meeting held were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

**Proposed Mr Faiers    Seconded Mr Hukins**

**5. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECONVENED**

The meeting was opened to the Members of the Public present from 7.06 – 7.30 for questions and comment.

**6. UPDATE ON RESPONSE TO SITE SUBMISSION****Data Base of residents wishing to be kept informed of progress**

Miss Dewar will deliver the feedback forms to the clerk who will take them into ABC.

**7. PLANNING**

Please see attached list.

It was agreed to hold a meeting on 15 August 2014 to discuss planning applications.

**8. VILLAGE MATTERS****Disabled Parking**

One of the posts has been knocked over and is in the ditch. Mr Faiers and Mr Hukins will replace it.

**Footpaths**

The Clerk was asked to report the following:-

The footpath behind Rectory Close

The footpath between Jubilee Villas and Lower Road

The hedge outside of 39 Front Road

**9. MATTERS ARISING**

The Clerk was asked to write to Clarke's Coaches re parking in Front Road.

**10. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS****Arrangements for Paying Litter Picker**

As the Litter Picker does not have a bank account, councillors unanimously agreed to pay him in cash, which Mr West will collect from the bank each month.

**Earmarked Funds**

	<b>Balance</b>
	<b>23.05.14</b>
Election/Standards Committee	5000.00
Contingencies	9040.74
Maintenance on War Memorial	788.02
Play Area	2249.39
Village Trees	310.00
	<b>17387.41</b>

**Bank Reconciliation**

<b>Account Balance</b>		<b>Balance at Bank</b>	
Opening Balance	46579.22	Money Manager Account	53847.66
Plus Receipts	<u>11987.05</u>	Less uncleared cheques	<u>6401.59</u>
	58506.20		47446.07
Less Payments	<u>11070.20</u>	Plus Community Account	<u>50.00</u>
	<b>47496.07</b>		<b>47496.07</b>

**Accounts to be Paid**

<b>PAYEE</b>	<b>CHQ NO</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>	<b>DETAILS</b>
Mrs J Batt	845	536.42		536.42	Salary and Expenses
Cancelled cheque	846				
Cash ( Mr R Harris)	847	744.36		744.36	Rent
The Acorn Workshop	848	880.00		880.00	Notice Board
D Grabham	849	280.00		280.00	Green Maintenance

**Resolution: Councillors unanimously agreed to pay the above accounts.**

**Proposed: Mrs Haynes**

**Seconded Mr Spice**

**Website**

Nothing to report.

**Insurance**

The Clerk reported that the new insurance for the WCIE building has been increased by £5000 to cover the fixtures and fittings in the toilet.

**Notice Boards**

The new notice board has been delivered and Mr Faiers will arrange installation.

**Risk Assessment**

Mrs Haynes and Mr Faiers will complete a risk assessment in time for the September meeting.

The arm of the leg press has completely snapped off. The Clerk will contact Wicksteed and ask for a price for replacing it.

**Proposal for a Community and Youth Award**

The Local Government Act 1972 prohibits an individual from benefitting financially from the Parish Council. The nominated individual could in turn nominate an organisation to receive the award. The nominated individual would receive acknowledgement of his contribution towards the village by means of a certificate. Councillors decided not to proceed with this.

**11. CORRESPONDENCE/EMAIL CORRESPONDENCE**

CCLA

Clerk and Councils Direct

KCC The Definitive Map and Statement of Public Rights of Way County of Kent –

Relevant date: 31<sup>st</sup> May 2014

ABC Annual Report

**EMAIL CORRESPONDENCE**

Councillors did not bring any correspondence to the attention of those present.

12. **HIGHWAY ISSUES**

The verge along Bethersden Road  
The vegetation obscuring the school sign.

13. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

There being no further business the meeting closed at 8.15 pm.

Signed ..... Dated .....

Chairman

# WOODCHURCH PARISH COUNCIL

## PLANNING APPLICATION RECORD

### 2014

#### JULY 2014

- 14/00710/AS Garage Block at Six Bells Park Mobile Home Park, Six Bells Park, Woodchurch, Ashford, Kent TN26 3NZ  
Demolition of garages  
**Parish Council: Support**
- 14/00722/AS Sunny Mead Farm, Bethersden Road, Woodchurch, Ashford, Kent TN26 3QW  
Change of use from agricultural to residential dwelling  
**Parish Council: Object on the ground that this application goes against the Parish Council's comments made in the response to the call for site submissions. Please refer to the documents submitted 30 May 2014.**
- 14/00738/AS Greenbanks, Bethersden Road, Woodchurch, Ashford, Kent TN26 3QW  
Erection of a two storey side extension and infill front extension to form internal granny annexe and ancillary accommodation  
**Parish Council: Support**

#### Decision notices received from ABC

- 14/00385/AS Janes Cottage, 14-16 Front Road, Woodchurch, Ashford, TN26 3QE  
Erection of a greenhouse in front garden  
**Borough Council: Permit**
- 14/00396/AS Plurenden Manor Farm, Plurenden Road, High Halden, Ashford, Kent, TN26 3JW  
Erection of an agricultural building to store straw  
**Borough Council: Permit**
- 14/00407/AS 49 Front Road, Woodchurch, Ashford, TN26 3SA  
Replacement of central garage window and brick up two side elevation crittall garage windows. Reduce size of the central crittall window on first floor & replace with wood windows and brick up remaining two side elevation crittall windows replacing existing rear elevation crittall window with wood window  
**Borough Council: Grant Consent**
- 14/0572/AS Fairview, Bethersden Road, Woodchurch, Ashford, Kent TN26 3QW  
Replacement of 5 windows to the front South elevation  
**Borough Council: Grant Consent**

14/00614/AS 48 Brattle, Woodchurch, Ashford, Kent TN26 3SW  
Two storey side extension and single storey rear extension and alterations and increase  
in front hardstanding

**Borough Council: Permit**

14/00661/AS The Chapel, Back Lane, Woodchurch, Ashford, Kent TN26 3QG  
Application for removal or variation of condition 5 following grant of planning  
permission 12/00787/AS to change the windows to the west side elevation from  
obscure glass to clear glass

**Borough Council: Permit**