

WOODCHURCH PARISH COUNCIL

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MINUTES 145

Minutes of the Ordinary Parish Council meeting held in the Memorial Hall Annexe, Woodchurch, on Thursday, 22 February 2018 at 7.00 pm

PRESENT: Mr J West, (Chair), Mrs G Davies, Mr A Faiers, Mr A Hukins, Mr N Jones, and Mr P Wood

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 6 Members of the Public present, for part of the meeting.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mrs C Allan (prior engagement), Mr Robert Woods, (personal reasons), Mr Spice (personal reasons), Borough Councillors, Mrs A Hicks and Mr G Bradford and County Councillor, Mr M Angell

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

To note the granting of any requests for Dispensations and the decision

No such requests received.

3. ACCEPTANCE OF MINUTES

The Minutes of the meeting held on 25 January 2018 were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

The minutes of the EGM held on 1 February were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed Mr Hukins

Seconded Mr Jones

4. **MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECOVERED**

The meeting was adjourned from 7.03 – 7.47 during which time the Woodchurch in Bloom Committee and the World War I Committee updated councillors on their plans - both updates minuted under item 6

Other members of the public put forward comments about a planning application to be discussed.

5. **PLANNING**

Please see attached.

6. **VILLAGE MATTERS**

Extension of Village Green

Councillors discussed the progress of this project. The area will eventually need a bench and a litter bin.

Registration of Village Green

The plan of The Green has been completed and the Clerk will make an appointment with the Solicitor so that this can be progressed.

The question of a licence to allow the garage owner to park some of the cars he has for sale along the edge of the entrance into the car park will also be discussed with the Solicitor.

Woodchurch in Bloom

Following Mrs Oliver's presentation during the public interval the following was agreed upon.

Resolution: Councillors gave the committee their formal backing, and permission for the group to enter the competition and agreed to donate £500 towards the project.

Proposed Mrs Davies

Seconded Mr Hukins

Royal British Legion – Commemoration of the end of World War I

The members of the group reported that the Woodchurch Branch of The Royal British Legion is to close at the end of this year and the committee plans to take over from them by arranging various events.

The WRBL is being very supportive of the group which hopes to be granted charitable status.

Listed below are the proposed activities which the group is in the process of arranging for the forthcoming year. Any profit made will be distributed amongst other organisations

Easter Egg Hunt at the Windmill

22 April – St George's Day Celebration

Community Mini Picnic on The Green to celebrate the Royal Wedding

Armed Forces Day

Bonfire on 3 November with beacon and a parade

10 November – Ballroom Blitz

The group is creating a banner to put on the fence on The Green to help others display activities

The Parish Council were supportive of the proposed activities

The Clerk will check that the Parish Council's Public Liability Insurance will cover the events

Tennis Court Lights

Following complaints by residents of The Green, The Clerk will write to the Chairman of the Tennis Club asking him to arrange to install downlighters so that the members can play without the lighting affecting the neighbours.

7. MATTERS ARISING

There were no Matters Arising.

8. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**Bank Reconciliation as at last Bank Statement**

Account Balance		Balance at Bank	
Opening Balance	45479.17	Money Manager Account	50098.12
		Plus uncleared receipts	<u>0.00</u>
			50098.12
Plus Receipts	<u>33758.75</u>	Less uncleared cheques	<u>1933.42</u>
	79237.92		48164.70
Less Payments	<u>31023.22</u>	Plus Community Account	<u>50.00</u>
	48214.70		48214.70
Less Earmarked Funds	<u>22635.07</u>	Less Earmarked Funds	<u>22635.07</u>
AVAILABLE FUNDS	25579.63	AVAILABLE FUNDS	25579.63

Earmarked Funds

	Balance
	23.11.17
Election/Standards Committee	5000.00
Wildflower Meadow	8095.00
Maintenance of War Memorial	233.02
Play Area/CEE	1189.31
Village Trees	810.00
General Reserves	7325.74
	22653.07

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	1112	599.85		599.85	Salary and Expenses
Mr D Jarvis	1113	270.33		270.33	Salary
Mr J West	1114	20.00		20.00	Clerks Christmas Meal
R A Copland	1115	305.00		305.00	Village Green Valuation
Julian Oliver	1116	500.00		500.00	Britain in Bloom
AMJ UK	1117	571.87	114.37	686.24	Computer

Data Protection

The council must employ an independent Data Protection Officer.

The Clerk cannot act as DPO on the grounds of conflict of interest, independence, knowledge and time constraints.

Councillors cannot act as DPO on the grounds of conflict of interest, independence and knowledge.

The Kent Association of Local Councils sent out a list of Data Protection Officer service providers and the Clerk has contacted them to ask for a quote. KALC is not recommending the companies. Any contact is a private matter between the council and the organisation.

Purchase of Laptop Computer

Two quotations from IT companies to provide, set up and maintain a laptop for the council have been received

Company A £791.30 plus VAT

Company B £874.17 plus VAT + £60.00 + VAT if all data is migrated onto new laptop. The yearly cost for Microsoft Office is £112.80 and the Business Continuity – Cloud Backup Service is £107.40 for Desktop Backup and Cloud to Cloud Backup. Anti-Spam and Anti-Virus is £32.50. Councillors agreed not to take the IT Comprehensive Remote Maintenance Package.

Resolution: Councillors unanimously agreed to accept the quotation from Company B

Proposed Mr West

Seconded Mr Jones

Bank Mandate

The mandate has been completed and returned to the bank.

Website, Newsletter and Transparency

Nothing to report.

Risk Assessment

Mr Faiers will complete the next Risk Assessment in March.

Update on KALC Meeting

The Ashford Branch of the KALC has not met in the last month.

Concern regarding Lorries on Local Roads

The Clerk will write to KCC regarding the damage to the roads being caused by lorries.

9. CORRESPONDENCE/EMAIL CORRESPONDENCE

Cube

HSBC

The Stone Shop

ABC re Ashford Local Plan Examination

Ashford Borough Council Gypsy, Traveller & Travelling Show people Issues and Options & Search for Available Land for Gypsy and Traveller Pitches

HAGS

Mrs Canham re Windmill Path – a member of the councillors will deal with the ivy and Mr Grabham will be asked to look at the path with a view to tidying

Mr Sarjeant re Football Clubs contribution towards the grass cutting – it was agreed to keep their contribution the same for the next season

EMAIL CORRESPONDENCE – All emails are forwarded to all councillors

Community Warden re missing dog signs. Councillors agreed not to replace as residents know they should clear up after their dogs.

10. HIGHWAY ISSUES/PROW ISSUES

Highways

The Clerk will ask KHS to prioritise the work needed to the drains in Front Road, as it is on a school route

Public Rights of Way

Nothing to report.

11. ITEMS TO BE INCLUDED ON THE NEXT AGENDA

Appointment of Data Protection Officer.

12. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

The light pollution at Hendon Barn is getting worse. Mrs Davies offered to go and inform the owner of the complaint received and ask him to investigate ways of improving the situation.

The next meeting will be held on Thursday 22 March 2018.

There being no further business the meeting closed at 8.26 pm

Signed..... Dated
Chairman

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2018

FEBRUARY 2018

17/01913/AS Land between 82-120 Front Road, Woodchurch
Erection of 10 no. two storey dwellings together with access, parking, landscaping and ancillary works

Parish Council: OBJECTING

Of all the previous schemes proposed for this site, this is unquestionably the most agreeable to the Parish Council in terms of size, design, scale and density. However, the Parish Council is opposed to the application as follows:

The stated policy in the emerging Local Plan, Policy no S40, for this site is for 8 dwellings - not 10 as proposed. The Parish Council supports the Borough Council's assessment that 8 dwellings is an appropriate number for this site and would agree to the size and design of the houses as shown on the application, provided it is 8 not 10 houses.

At the time of the application, Southern Water Services had not responded to the developer's request for a check on the robustness of the sewer in Front Road. Southern Water has been very clear in the past that there is insufficient capacity in this sewer. Without the required major infrastructure improvements (originally earmarked for 2012) the additional outflow from any number of new premises will result in further flooding problems and misery for the residents in the lower part of the village. These issues must be addressed before the development is permitted.

It was the Parish Council's understanding and expectation that the development would a) be a Shared Equity scheme and b) that it (the Parish Council) would have some influence in the tenancy decisions. The application, however, clearly states this is a Social Rented Housing scheme. The Parish Council is surprised this key change was not communicated and needs to be assured that the development will meet the needs of the village before it can offer its support. The Parish Council would also like assurance that they will be consulted before the houses are allocated, if the houses are to be rented.

18/00188/AS Plots 1 and 2 Barn at, Garth End, Redbrook Street, Woodchurch, Kent
Prior approval for associated operational development in accordance with prior approval 16/00862/AS (Prior approval for change of use from agricultural barn and any land within its curtilage to 2No. dwelling houses - revision to design and appearance on application reference 16/01703/AS)
Parish Council: No Comment

Decision Notices Received from ABC

17/01273/AS Erection of replacement dwelling
Mayshaves House, Mayshaves, Woodchurch, Ashford, Kent TN26 3PT
Borough Council: Permit

17/01775/AS Tylers, Woodend, Redbrook Street, Woodchurch, Ashford, Kent TN26 3QU
Erection of a side porch and a detached garage
Borough Council: Permit

17/01808/AS 10 Brattle, Woodchurch, Ashford, Kent TN26 3SW
Erection of a two-storey rear extension
Borough Council: Permit

18/00017/AS Shamwari, Redbrook Street, Woodchurch, Ashford, Kent TN26 3QS
Demolition of existing outbuilding. Replacement outbuilding to create holiday let accommodation. Detached carport/secure store
Borough Council: Permit