

WOODCHURCH PARISH COUNCIL

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MINUTES 148

Minutes of the Ordinary Parish Council meeting held in the Memorial Hall Annexe, Woodchurch, on Thursday, 26 April 2018 at 7.00 pm

PRESENT: Mr J West, (Chair), Mrs C Allan, Mr A Faiers,
Mr N Jones, Mr P Spice, Mr P Wood and Mr R Woods

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR: Mrs A Hicks

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 3 Members of the Public present for part of the meeting.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mr A Hukins (prior commitment).

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

To note the granting of any requests for Dispensations and the decision

No such requests received.

3. ACCEPTANCE OF MINUTES

Mr Woods was not at the meeting. Mr Wood proposed the accounts.

The Minutes of the meeting held on 22 March 2018 were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed Mr Faiers

Seconded Mr Jones

The Minutes of the Extraordinary General Meeting held on 29 March 2018 were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed Mr Faiers

Seconded Mr Jones

It was noted that the minutes of the Extraordinary General Meeting held on 21 November were signed on 14 December, but this was omitted from the Minutes of that meeting in error.

4. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECOVERED

The meeting was adjourned from 7.06 –7.21 during which time Mrs Hicks reminded those present, following the report from the Governor of the School at the APM, that the problem with parking outside of the school is due to the fact that out of 170 pupils only 48 live in the village and the rest have to travel to school by car.

Mrs Hicks reported that officers from ABC are going to publish information explaining how they value the properties owned by the council.

Work to the dual carriageway on the A28 is being held up due to the developer failing to deliver the security bond that is required to be provided to safeguard the loan that KCC was due to take out to fund the scheme. Homes England is keen to get the development off the ground and it is possible they might provide the money.

Officers at Borough Council are producing a quarterly information booklet entitled Ashford You over the next year to keep residents informed of the council's activities.

The Front Road development has not yet been discussed at the planning committee as there are unresolved issues regarding sewage and sight lines. The hedge along the pathway bordering the development needs cutting back. The Clerk was asked to email Southern Space and ask them to arrange to cut it back.

Mrs Hicks also reported that she had attended a meeting between Ashford Water Board and the Association of Drainage Boards where the question of sewage was raised. There are no immediate plans for a main sewer from Chilmington Green. There will have to be some sort of holding pipe and if there is not enough flow to the Bybrook plant it will be necessary for a tanker to take sewage away from 60 houses every day.

5. PLANNING

Please see attached.

ABC – Notification of appeal regarding application no 17/01705/AS.

6. VILLAGE MATTERS

Extension of Village Green

The dock leaves have been sprayed with a spray which will only attack the leaves and the wild flowers are coming through.

Mr West has contacted Landscape Services to complain about the standard of grass cutting.

Registration of Village Green

Nothing to report.

Woodchurch in Bloom

Councillors agreed to 3 half wine barrels being mounted on plinths, one at each end of the play park and one by the village sign and the committee has started to obtain the plants.

Flyers will be delivered around the village nearer to the date of the judging, asking for more volunteers to help prepare the village.

The Clerk will write to a local resident and ask them to cut the grass outside of their property at entrance to the village on a regular basis.

The committee asked whether the council would pay for an information board showing a map of the village and another showing the different varieties of bird that can be seen in Woodchurch. The members of the council agreed, and the committee will obtain a price and report back at the next meeting.

Royal British Legion – Commemoration of the end of World War I

The Chairman of the Big Thin Red Line group sent a list of future activities to the Council.

The St George and the Dragon Event made over £300 which will be shared among organisations in the village at the end of the year. The group is also commissioning a beacon for the village.

The group is linking with Woodchurch in Bloom.

Tennis Court Lights

The Chairman of the Tennis Courts replied to our response asking for the angle of the light to be changed saying that they cannot be changed as they have been set by electricians to light the courts to best effect. However, the lighting is poor, and the club development plan includes upgrading the lighting as and when they can afford to do so.

WCIE – Amendment to agenda

The Information Centre has nearly dried out following the damage caused by the burst pipe.

The insurance company has agreed to the quote for the electrical work, but they will not reimburse us for the plumbing required. Mr Jones is in the process of obtaining quotes for rescreeding the floor, plastering the walls and a replacement carpet. The Parish Council will have to pay the bills initially and reclaim from the insurance company.

The plumber suggested the pipe work should be re-directed into the false ceiling to help keep it from freezing in the winter and avoid a repetition of the burst pipe. The cost for this would be in the region of £100 for materials and £300 for labour. Councillors agreed that this would be a sensible course of action.

Proposed Mr Spice

Seconded Mr Faiers

7. MATTERS ARISING

There were no Matters Arising not covered on the agenda.

8. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS

Bank Reconciliation as at last Bank Statement

Account Balance		Balance at Bank	
Opening Balance	45479.17	Money Manager Account	47581.58
		Plus uncleared receipts	0.00
			47581.58
Plus Receipts	<u>33765.02</u>	Less uncleared cheques	<u>453.33</u>
	79244.19		47128.25
Less Payments	<u>32065.94</u>	Plus Community Account	50.00
	47178.25		47178.25
Less Earmarked Funds	<u>22635.07</u>	Less Earmarked Funds	<u>22635.07</u>
AVAILABLE FUNDS	24543.18	AVAILABLE FUNDS	24543.18

Earmarked Funds

	Balance
	23.11.17
Election/Standards Committee	5000.00
Wildflower Meadow	8095.00
Maintenance of War Memorial	233.02
Play Area/CEE	1189.31
Village Trees	810.00
General Reserves	7325.74
	22653.07

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Parish Clerk	1123	580.29	1.75	582.04	Salary and Expenses
Village Litter Picker	1124	270.53		270.53	Salary
KALC	1125	579.68	115.94	695.62	Subscription
AMJ	1126	309.54	61.91	371.45	Computer Set Up
D Grabham	1127	310.00		310.00	Green Maintenance
WCIE	1128	132.00		132.00	Printing

Proposed Mr West

Seconded Mr Jones

Appointment of Data Protection

The Government tabled an amendment on 25 April 2018 to its Data Protection Bill to exempt all Parish and Town Councils and Parish Meetings from the requirement to appoint a Data Protection Officer (DPO) under the General Data Protection Regulation.

The amendment is still subject to the Parliamentary process and may or may not get voted through or not in its present form. If it does get voted through, then appointing a DPO to

support a Council's approach to data protection would be discretionary and may be regarded as good practice. However, all the other GDPR requirements would still apply.

As a result of the above information, Councillors agreed that Mr Woods should speak to a resident and ask him to assist the council with Data Protection issues.

Website, Newsletter and Transparency

Nothing to report.

Risk Assessment

Nothing to report.

Update on KALC Meeting

Nothing to report.

Concern regarding Lorries on Local Roads

The KCC Portfolio Holder has replied to our letter saying the issue regarding lorries on rural roads is a difficult problem to deal with. The Council has adopted a Freight Action Plan to try and encourage the use of strategic roads for the transportation of goods across the county to minimise the impact on rural communities. A local MP has agreed to push for legislation that requires drivers to use the correct SatNav device and Councillor Whiting directed councillors to www.kent.gov.uk/roads-and-travel/what-we-look-after/roads/changing-roads-in-your-area so that they could see how KHS prioritises new safety measures and whether the Shadoxhurst to Woodchurch Road meets the requirements needed for it to be considered for new measures. He assured the council that the Highways Maintenance Team will continue to inspect the highway regularly and address any defects which require attention.

Action required following APM

A Parish Poll is to be held to ascertain whether residents agree to the precept being raised to maintain a post office in the village.

Councillors agreed the content of the flyer to be distributed to advertise the poll and to pay for 1000 flyers @ 4p each and 3 banners to advertise the poll.

Projects to be Paid for from S106 Money

Each councillor was asked to come up with an idea for the next meeting with the estimated cost.

Grievance Procedure

Resolution: Councillors unanimously agreed to adopt the Grievance Procedure.

Proposed Mr Wood Mr Jones

Social Media Policy

Resolution: Councillors unanimously agreed to adopt the Social Media Policy.

Proposed Mr West Mr Wood

9. **CORRESPONDENCE/EMAIL CORRESPONDENCE**

- ABC re Emergency Plan
- HMRC – Important changes to the way VAT is claimed
- HSBC – re Data Protection
- Wicksteed
- ABC – Notification of appeal regarding application no 17/01705/AS

EMAIL CORRESPONDENCE – All emails are forwarded to all councillors

Woodchurch Tennis Club

10. **HIGHWAY ISSUES/PROW ISSUES**

Highways

- Subsidence along Woodchurch Road
- Road breaking up outside 40 Lower Road
- The hedge outside of 139 Front Road needs cutting back as it is covering the Give Way Sign

Public Rights of Way

Nothing to report.

11. **ITEMS TO BE INCLUDED ON THE NEXT AGENDA**

Georges Hill

12. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

The next meeting will be held on **Wednesday** 23 May 2018.

There being no further business the meeting closed at 8.43 pm

Signed..... Dated

Chairman

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2018

APRIL 2018

18/00429/AS Mayshaves House, Mayshaves Woodchurch, Ashford, Kent TN26 3PT
Demolition and replacement of outbuildings
Parish Council: Support

18/00498/SH Hollydene, Susans Hill, Woodchurch, Ashford, Kent TN26 3RE
Removal of existing mobile home and construction of a detached annexe
(retrospective)
Parish Council: Support

Decision Notices received from ABC

18/00188/AS Plots 1 and 2 Barn at, Garth End, Redbrook Street, Woodchurch, Kent
Prior approval for associated operational development in accordance with prior
approval 16/00862/AS (Prior approval for change of use from agricultural barn and
any land within its curtilage to 2No. dwelling houses - revision to design and
appearance on application reference 16/01703/AS)
Borough Council: Prior Approval not Required

18/00307/AS Avalon, Bournes Place, Woodchurch, Ashford, Kent TN26 3PD
Single storey side and rear extension
WITHDRAWN BY APPLICANT

18/00374/AS Highfield Farm, Little Robhurst, Woodchurch, Kent
Application for prior notification of proposed agricultural development for the
erection of a building
Borough council: Prior Approval Refused