

WOODCHURCH PARISH COUNCIL

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MINUTES 160

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Minutes of the Ordinary Parish Council meeting held in the Memorial Hall Annexe, Woodchurch, on Thursday 25 April 2019 at 7.00 pm

PRESENT: Mr J West, (Chair), Mrs G Davies, Mrs C Silcock, Mr A Faiers, Mr N Jones, Mr W Nash, Mr P Spice and Mr P Wood

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 5 members of the Public present.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mr A Hukins (Prior Commitment) and Borough Councillors, Mrs A Hicks and Mr G Bradford.

2. APPROVAL OF REASONS FOR ABSENCE

Resolution: Councillors unanimously agreed Mr Hukins Reason for Absence.

3. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mrs Silcock declared a Significant Interest in Planning Application no19/00392/AS as she is a neighbour of the applicant.

Mr Nash declared a Significant Interest in matters associated with WoodchurchYard Together as he is the co-organiser.

Mr Jones declared a Significant Interest in matters associated with WoodchurchYard Together as he is a helper.

Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

To note the granting of any requests for Dispensations and the Decision

No such requests received.

4. ACCEPTANCE OF MINUTES

The Minutes of the meeting held on 28 March 2019 were accepted and it was unanimously agreed that Mr West should sign them as a true record of the meeting.

Proposed Mrs Silcock Seconded Mr Faiers

5. MEETING ADJOURNED FOR PUBLIC PARTICIPATION AND RECOVERED

The meeting was opened to the Members of the Public present from 7.04 to 7.10, during which time PCSO Richards informed those present that the way she was submitting reports has changed. She is trying to send them out at the beginning of the month to key recipients within the 19 parishes that she covers along with PCSO Jones.

A number of burglaries have been reported over the past few weeks and people were reminded to leave lights on when out and report anything suspicious.

There were problems in Woodchurch with nuisance motorbikes driving around at the Windmill and in the surrounding fields. If the police catch the drivers they can give them a Section 19 which applies to the driver and the bike and if caught again any bike being ridden by that person can be seized for up to a year from the date of the order.

PCSO Richards was pleased to report and thanked people for calling in incidents.

6. PLANNING

Please see attached list.

Discussion regarding any other planning issues within the Parish

No items put forward for discussion.

7. VILLAGE MATTERS**Extension of Village Green – Transfer of Land**

Nothing to report.

Churchyard

Mrs Jones reported that the 2nd Volunteers Weekend was successful with 20 people attending.

Resolution: Following a request from WoodchurchYard Together, Councillors unanimously agreed to purchase 2 Stihl strimmers (FS56C-E Petrol brush cutter), which will be for the use of individuals or groups undertaking grounds maintenance within the parish of Woodchurch at a cost of £532 including VAT.

Proposed Mr West Seconded Mr Faiers

Information Boards

Nothing to report.

Community Calendar

The Calendar is on the Parish Council Website and the Information Centre Website. Mr Nash hopes the Scouts, and the PCC will include the calendar on their websites.

What's on in Woodchurch Notice Boards

There has been no progress regarding digital noticeboard so a quote has been invited for prices for boards to match the information boards which are currently being made for the village. One board will be placed in the Churchyard and one at Brattle

Future of Village Pub

No further update. We should receive confirmation within the next few days as to whether ABC has listed the pub as a Community Asset.

Repairs to CEE

The repairs have been completed.

Beacon

Mr Faiers has the name of a local blacksmith who might be interested in quoting to make a Beacon. He will report back at the next meeting.

Power to the Green

Mr Jones is still looking into this. The ball park figure obtained suggests that it will cost In the region of £5800.00 to install power onto The Green.

Firm quotations will be invited.

School Summer Fair – Omitted from the Agenda in Error- leave on agenda

Mrs Silcock outlined the proposed plans for the Fair, which the School sees as a Village event raising money for the School.

Councillors suggested other attractions and reminded her that all the straw must be cleared up after the event.

Stoney Lane– Omitted from the Agenda in Error

The Clerk will respond to an email from the owners of a property in Cherry Orchard informing them that the Parish Council is not responsible for Stoney Lane and any maintenance is undertaken by volunteers. We will suggest they contact KCC PROW.

Mr Jones is still waiting for the quote from Mr Pilcher.

8. MATTERS ARISING

The sign on the Ranter's Oak has been painted and is back in place.

The grass has been cut twice since the last meeting

9. ACCOUNTS AND OTHER GENERAL COUNCIL BUSINESS**Bank Reconciliation as at last Bank Statement**

Account Balance		Balance at Bank	
Opening Balance	47178.25	Money Manager Account	47743.94
		Plus uncleared receipts	0.00
			47743.94
Plus Receipts	<u>32192.09</u>	Less uncleared cheques	<u>1868.90</u>
	79370.34		45875.04
Less Payments	<u>33445.30</u>	Plus Community Account	<u>50.00</u>
	45925.04		45925.04
Less Earmarked Funds	<u>23439.62</u>	Less Earmarked Funds	<u>23439.62</u>
AVAILABLE FUNDS	22485.42	AVAILABLE FUNDS	22485.42

Accounts to be Paid

PAYEE	CHQ NO	NET £	VAT £	GROSS £	DETAILS
Mrs J Batt	1209	400.00		400.00	Salary
Mr D Jarvis	1210	200.00		200.00	Salary
AMJ	1211	259.80	51.96	311.76	Computer Licences Renewal
Woodchurch Memorial Hall	1212	10.00		10.00	Heating Tokens
D Grabham	1213	210.00		210.00	Green Maintenance
Mr J West	1214	19.58	3.92	23.50	Thank You Gift and Card
TBC	1215	532.00		532.00	2 x Chain Saws

Proposed Mr Jones

Seconded Mr Faiers

Earmarked Funds

	Balance 28.02.19	+/- March	Balance 28.03.19
Election/Standards Committee	3609.24		3609.24
Wildflower Meadow	7795.00		7795.00
Contingencies	NIL		NIL
Maintenance of War Memorial	-36.98		-36.98
Play Area/CEE	1624.31		
Items to Repair CEE		-109.30	
Items to Repair CEE		-18.39	
Play Area Fence (Feb)		-2175.00	-678.38
Maintenance of Village Trees	1310.00		1310.00
General Reserves	11440.74		11440.74
	25742.31	-2302.69	23439.62

Renewal of Insurance

A copy of the renewal documentation was emailed to Councillors on 25 April for discussion at the next meeting.

Councillors were asked to let the Clerk know during the month if there is anything they are not happy with on the policy.

Confirmation that the computer is covered will be sought from Came & Co.

Litter Picker's Salary – Omitted from agenda in error

Defer to next month. The Clerk will forward the Salary Scales to Councillors.

NALC Legal Briefing L09-18 Public Sector Bodies Regulations 2018

The website will be fully accessible once completed. This item to be removed from future agendas.

Website, Newsletter and Transparency

Nothing to report.

Risk Assessment

Nothing to report.

Update on KALC Meeting

Nothing to report.

Data Protection

Councillors were reminded that paper copies minutes should not be retained. The file copy is the approved copy.

Renovation of Benches

Four more benches have been renovated.

Woodchurch in Bloom

Nothing to report.

Community Transport Scheme

This is progressing well. Mr Jones reported that he is still hoping that we will take possession of the bus towards the end of May/beginning of June.

He has a meeting next week to organise the Blue Lamp Training.

The School Children were asked to put forward suggestions for a name for the bus and so far have come up with Woodchurch Wagon, Woodchurch Wanderer or Woodchurch Windrush.

Proposal to Purchase a Climbing Frame for the Play Area

Mr Wood saw a climbing frame that maybe suitable and is trying to ascertain the name of the manufacturer.

10. CORRESPONDENCE/EMAIL CORRESPONDENCE**Correspondence**

HAGS

Tenterden Social Hub

Zurich Municipal

English Rural

Email Correspondence – all forwarded to all Councillors

The Thin Red Line – Request to hold a Picnic on The Green on 11 May – Councillors approved the request.

KCC re Planned Highway Works

ABC re Election

Resident re Stoney Lane – The Clerk to respond.

Mr Bedford re closure of Post Office – discussed and action agreed

Mrs Davies left the meeting at this point.

11. HIGHWAY ISSUES

Kent Highways informed us that it would not be possible to install fencing to prevent parking at the junction of Rectory Close and Bethersden Road. As our concerns regard the impact of parking on safety, our enquiry has been logged with the Schemes Team who will be able to advise. The Enquiry Reference no is CSM 42002478 and we should receive a reply within 20 working days.

The Clerk was asked to report a large pothole at Hengehurst

12. ITEMS FOR INCLUSION ON NEXT AGENDA

Litter Picker's Salary

Future of the Information Centre

13. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

Mr Nash asked whether the Parish Council would agree to pay Mr Jarvis and extra 2.5 hours per week to clean the toilet. Mr West informed him that this would be the responsibility of the Information Centre not the Parish Council.

The Information Centre is looking into the possibility of applying for a grant from ABC to refurbish the toilets.

The Clerk will ask the Bank for a Mandate so that we can amend the signatories on the accounts.

A resident raised a couple of queries regarding the report on the School given at the APM

The minutes will be amended next year.

Next months meeting will be held in the School at 7pm.

The chairman thanked Mr Spice for his help and support over the past 25 years and presented him with a card and a gift.

Mr Spice thanked the Chairman and Councillors for carrying on with a thankless and frustrating job.

Following Mr Spice's decision to stand down, Mr Wood asked that another councillor should be nominated to attend the KALC meetings with him.

Mr Wood gave his apologies for the next meeting.

There being no further business the meeting closed at 8.36 pm.

Signed..... Dated
Chairman

WOODCHURCH PARISH COUNCIL

PLANNING APPLICATION RECORD

2019

APRIL 2019

18/00962/AMND/AS Sunny Mead Farm, Bethersden Road, Woodchurch, Ashford, Kent, TN26 3QW
Revision to the increase in window size on outbuilding on planning permission 18/00962/AS (Demolition of existing outbuildings and erection of new ancillary accommodation and annex (for dependant family member) along with new garden store)
Parish Council: Not Consulted
Borough Council: Amended Plans Approved

19/00384/AS Six Bells Mobile Home Park, Six Bells Park, Woodchurch, Kent
Variation of condition 2 of planning permission 17/01490/AS to enable an increase in the number of mobile homes stationed on the site from 44 to 45.
Parish Council: OBJECT UNTIL THE INCREASING DRAINAGE ISSUES CAUSING RAW SEWAGE TO RUN ONTO BACK LANE ARE ADDRESSED

19/00392/AS Court Lodge Oast, Front Road, Woodchurch, Ashford, TN26 3SD
Glazed link between garage & house.
Parish Council: Support 7:1 abstention

Decision Notices received from ABC

19/00239/AS Beacon Oaks, Coldblow, Woodchurch, Ashford, Kent TN26 3PH
Prior approval for associated operational development in accordance with prior approval 17/00268/AS (Prior approval for a proposed change of use of agricultural building and land within its curtilage to a single dwelling house) Prior approval under part 3 Class Q for the change of use of the building from agricultural use to Class C3 residential use.
Borough Council: Prior Approval not Required

19/00316/AS 22 Lower Road, Woodchurch, Ashford, Kent TN26 3SQ
Single storey rear extension
Borough Council: Permit

19/00162/AS 2 Harlakenden Cottages, Plurenden Road, Woodchurch, Ashford, Kent TN26 3PS
Erection of a 7m x 5m safari tent with a 2mx5m veranda to be used as holiday let;
separate WC/shower (retrospective)

Parish Council: Support

Borough Council: Permit – Mins April 19

16/00172/AS Legge Farm, Appledore Road, Woodchurch, Ashford, Kent TN26 3TL
Two storey rear extension to infill corner

Borough Council: Permit